



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		NISTARINI COLLEGE, PURULIA
Name of the head of the Institution		DR. INDRANI DEB
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03252222064
Mobile no.		9434009555
Registered Email		collegenistarini@gmail.com
Alternate Email		contactindranideb@gmail.com
Address		Deshbandhu Road, Purulia
City/Town		Purulia
State/UT		West Bengal
Pincode		723101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	PROF. NANDADULAL SANNIGRAHI
Phone no/Alternate Phone no.	03252222064
Mobile no.	9434130403
Registered Email	sannigrahinanda@yahoo.in
Alternate Email	collegenistarini@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.nistarinicollege.ac.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.nistarinicollege.ac.in/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.13	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

17-Jun-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Three memorial lectures organized to celebrate Foundation Day of the	08-Aug-2018 4	276

college

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Assistance in preparing CASrelated papers of 3 teachers : Prof. Monalisa BarikParida, Dr. Nabanita Dutta, and Dr. Anita Shaw. Collaborating with NSS in treeplanting ceremony, to further improve the green environment of the college. Organizing three memorial lectures with eminent personalities as speakers, in memory of Chittaranjan Das, Sri Bhuvanmohun Das, and Smt. Nistarini Devi. Influencing the Governing Body and the Teachers' Council to increase class hours, to start from 10.00 a.m. instead of 10.30 a.m., and end at 5.00 p.m. instead of 4.30 p.m. Preparing lists of necessary equipment for purchase from RUSA and the college fund, so that the various departments can be benefitted.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Governing Body

12-Mar-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

12-Jan-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum for the UG and PG courses are framed by the University as per the CBCS semester system. Whatever opportunity there is of modification of the syllabus, is done by the Board of Studies, and many of our teachers are members in the Boards of Studies of various subjects. The UGC permits 10% local modification of the UGC syllabus, and this 10% has been effected in this university, keeping in mind local considerations. The departments insist on a teaching plan from the teachers, who teach their part of the syllabus according to this plan. One class per week per teacher is earmarked for meeting their mentees. Remedial measures are taken for slow learners, and tutorial classes for advanced learners. Strict measures are taken so that the teachers complete their syllabus as per the stipulated number of classes earmarked in the University-sanctioned syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course on Dance	Nil	01/07/2018	365	A full-fledged Music department already runs in the	The Dance course aims at skill development, which can be used by the

college, students teaching either for Honours and higher General studies, or courses. The for teaching Dance course on their own initiative. is an addendum and complement to the Music courses.

Certificate course on Women's Studies.

Nil

01/07/2018

365

The course on Women's Studies is eminently suited for a Women's College, and Women's Studies is a part of almost all the subjects in the Humanities stream. This course aims at improving the theoretical skills necessary for the study of all humanities subjects.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Bengali, Sanskrit, History, Economics, Philosophy, Political Science, Education, Geography,	01/07/2018
BSc	Physics, Chemistry, Mathematics, Computer Science, Environmental Science, Botany, Zoology, Nutrition	01/07/2018
MA	Bengali	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	39	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Camp	05/06/2018	200
Bratachari camp	06/12/2018	150
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback forms are distributed among the 3rd year students, where writing the names and roll numbers is optional. The students, therefore, are very candid in their assessments. These feedback forms are analysed by the IQAC. After analysis, the results are placed before an IQAC meeting, where the members put forward suggestions for improvement. The Principal is empowered to act on the basis of these suggestions. Two meetings of the Alumni Association were held during the period 2018-19. Feedback forms were distributed among the alumni, and the filled-up forms were analysed by the IQAC.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4412	29	34	Nil	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
81	42	Nil	6	1	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-mentee allotments have been made in the various departments. One class has been allotted per week to every teacher to meet their mentees and provide guidance in academic matters and personal problems. In the three hostels reside 268 students. The general mentor for these students is the hostel superintendent, who provides advice regarding inclusive thinking among the inmates. Students come from varied backgrounds, and sometimes have problems adjusting. Students coming from interior rural areas also have problems getting used to proper toilets and hygienic systems. These students also have to be counselled. Also, several personal problems are brought to the notice of the superintendent, who tries to provide solutions by calling the guardians and speaking to them about their wards. One doctor and one psychologist come in every week for student counselling. These doctors spend time both inside and outside the hostels, so that the general students can consult them if they so wish.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4412	38	1:116

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	38	6	Nil	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Prof. Krishnapada Mondal, winning State-level award	Assistant Professor	Krittibas Puraskar, awarded by Krittibas Patrika, West Bengal
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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BA	Nill	3rd Year	30/04/2019	27/06/2019
BSc	Nill	3rd Year	30/04/2019	27/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a well-planned system of continuous evaluation internally. It must first be noted that 10 marks per paper is allotted for internal evaluation in the CBCS semester system. Of these 10 marks, 3 marks are allotted for class attendance, and 7 for internal examinations, or tutorials, or classroom assessment. Our college opts for internal examinations, conducted centrally for Programme Courses, and departmentally for Honours courses. As each internal examination is conducted semester wise, such general examinations are held twice a year. Apart from this, there is the less-documented classroom assessment on a regular basis, and tutorial / remedial assessments in the classes allotted for mentee meets. Taken together, a continuous evaluation is held throughout the year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared and distributed at the beginning of the year, and distributed during admission to the 1st year class. It is also distributed among all the students of the senior semesters. This calendar contains information about the probable dates of the internal examinations for each semester, and an attempt is made to adhere to these dates. As such, all students are informed well in advance about the probable dates of their due examinations. All other important regular dates and programmes are mentioned in the Academic Calendar. For example, dates of the days to be celebrated, Sports Day, Annual Prize Day, date of the Induction meeting for 1st Year students, dates of holidays, etc, are all informed in the academic calendar. The number of proposed working days in the year is also calculated and informed to the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nistarinicollege.ac.in/co-po-pso>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Environment and Conservation	Linkage with NSS	Centre for Bio-Diversity and Conservation Ethics	14/01/2019	Nil	NSS
Educational and Social	Linkage with NSS	Tapananda Rural Development Society	17/07/2018	Nil	NSS
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	9.92

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS (Library Management System)	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	86	4	85	2	2	11	75	4	34
Added	17	2	17	2	2	5	12	60	5
Total	103	6	102	4	4	16	87	64	39

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25	2228678	15	1196247

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical, academic, and support facilities are maintained and utilized with the help of various sub-committees and various departments, including the library. These work as follows - 1) The Purchase committee : The convenor of the Purchase sub-committee is the convenor of the IQAC. Each department submits their requisitions to the Convenor as and when required. After a short interval the Convenor calls a meeting where requisitions for purchases are recorded and estimates placed. 2) The Building Committee : This Committee oversees old buildings and construction of new facilities. It prepares estimates and places its requisitions for funds to the Finance Committee. The Building Committee has as a member the District Engineer and an SAE, who is the paid overseer of the college. 3) The Finance Committee : This is the most important committee under the supervision of the Governing Body. All estimates are placed in the Finance Committee, and funds allotted for each requisition. 4) The Library Committee : The Library Committee oversees all administrative aspects of the college library, including policy matters, problem solving, and new schemes.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	1. Gita Ray Educational Trust 2. Saibal Kumar Das Fund	4	25000
b) International	Robert Elizabeth Meagher Trust	4	28000
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Celebration of World Yoga Day	21/05/2018	436	NSS and Dept of Physical Education
Yoga Camp	10/06/2019	200	NSS and Dept of Physical Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Jenext Job Cards collaborated with The Miles Ahead Tech Private Limited, Mumbai	Nil	261	Nil	Nil
2018	Online Registration in the Employment Exchange collaborated with District	Nil	142	Nil	Nil

Employment
Exchange,
Purulia

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Saraswati Puja	College	2453
Annual social	College	1036
Annual cultural competitions	College	246
Badminton competition	College	16
Kho Kho competition	College	72
Kabaddi competition	College	72
Annual Sports	College	260
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

All academic and administrative bodies of the college, including the Governing Body of the college, are constituted with students' representatives. As per government regulation, the six sub-committees under the Students' Union are - Cultural, Sports, Magazine, Vigyan Mancha, Students' Welfare, and Common Room. Each committee is headed by a teacher, along with a complete sub-committee constituted by the Teachers' Council. Basically, all these activities are conducted by the students, under the supervision of a teacher along with a sub-committee. Apart from these activities, students' representatives are also there in the Governing Body, in the IQAC, and the Hostel Committee. The representative in the Governing Body and the IQAC can give her suggestions on all aspects of the college. The Hostel representatives are taken from each of the First, Second, and Third Year student inmates in the hostel. The Saraswati Puja Committee in the college, also consists of students, primarily, and bhog is distributed to almost 2500 students on the occasion of the Puja.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

772

5.4.3 – Alumni contribution during the year (in Rupees) :

35000

5.4.4 – Meetings/activities organized by Alumni Association :

Three meetings have been organized during 2018-19 - on 29/07/2018 (in which there were 30 members present), on 18/11/2018 (in which there were 50 members present), and on 17/12/2019 (in which there were 60 members present). On 07/04/2019, a Seminar was organized by the Alumni Association on "Women's Empowerment", in which 300 members were present. The Resource Persons in the seminar were from the well-placed alumni of this college - Dr. Jyotsna Chattopadhyay (Rabindra Bharati University), Dr. Arnabi Sen (Sidho-Kanho-Birsha University, Purulia), Prof. Purnima Chatterjee (Raghunathpur College, Purulia), and Prof. Shubhra Singh Sardar (B.B. College, Asansol).

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two practices of decentralization and participative management are as follows : 1) The general work of the college is divided into 10 heads by the Teachers Council, and into 8 heads by the Governing Body. Each head has a sub-committee in charge of it, consisting of teachers and non-teaching staff. The

ten heads under the Teachers' Council are - Culture, Sports, Magazine, Library, Common Room, Vigyan Parishad, Students' Welfare, Examination, Routine, and Infrastructure Maintenance. The eight heads under the Governing Body are - Finance, Purchase, Building, Provident Fund, Admission, Canteen, RUSA, and IQAC. Each sub-committee does its own work from planning to implementation, and is answerable to the Teachers' Council or the Governing Body as the case may be. Budgetary allocation is done by the Finance Committee, as and when the requisition is submitted to it. 2) All official work, too, is divided among the office staff for reasons of good management. For example, the examination work done by the office is divided among the various staff by the Head Clerk, and each does his part for smooth running of the examination system. The same is done with other jobs like scholarships and university-related jobs. The office is divided into the Accounts section and the Students' Section, so that the relevant work is done by the person in charge of that job

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum followed in the college is framed by the university, and not by the college. However, most of the senior teachers in every department are a part of the syllabus committee of their respective subjects, and as such, have a hand in the framing of the syllabus. The general syllabus is based on the CBCS syllabus framed by the UGC, and minor additions and alterations are added to it to suit the local needs. Any subsequent alterations are done by the Board of Studies in the University, and the teacher participants in the Board of Studies are directly involved in effecting them.
Teaching and Learning	All the full-time teachers of the college are an integral part of the Teachers' Council, which meets from time to time (about eight or nine times in a year) to plan and discuss matters relating to academics and the sub-committees under it. All policy matters regarding academics are framed by the Teachers' Council. An example is that, when the CBCS semester system was launched in 2017-18, the college hours were from 10.30 a.m. to 5.00 p.m. The teachers realized that, if the syllabus is to be completed in such a short time as six months, then more classes should be provided in the routine. The Council resolved that the routine hours should be from 10.00 a.m. to 5.00 p.m., and

this was ratified in the Governing Body. From the 2018-19 session, therefore, the hours have increased. Apart from such decision, all planning regarding examinations and evaluation is carried out by the Council. Use of e-resources is encouraged, and computers provided for the use of departments.

Examination and Evaluation

Semester-end examinations are conducted by the University, with some colleges as centres. This college is a major examination centre, accommodating two colleges for such examinations. Ever since the CBCS semester system has started, internal examinations are being given increased value, as 10 marks for every 50 marks are added from internal evaluation. As such, internal evaluation is given great priority in the college. The Honours department allocate marks on the basis of departmental examinations or students presentations / projects / practicals, and the examinations for the Programme Courses are conducted centrally by the Examination sub-committee.

Research and Development

Three teachers have acquired their Ph.D degree during the session 2018-19, and three other teachers are at present pursuing their Ph.D. Dr. Indrani Deb is an approved Ph.D guide of the SKB University, and her scholars use the college library if necessary for their Ph.D work. Dr. Avijit Mistry, too is an approved Ph.D guide, and his scholars are given the benefit of the College library and the Geography laboratory for their Ph.D. work.

Library, ICT and Physical Infrastructure / Instrumentation

Library : Library books are being purchased as per new CBCS syllabus. As such, new books for all departments are being purchased according to the lists received from the various departments. The library is fully automated, and there are computers with internet for the use of the students in a computer corner in the library. ICT : The Office, library, and all departments are fully computerized, and all online activities are carried on according to need. The entire college campus has internet connection. Wi-fi facility is provided for teachers and office staff. Computers are purchased and maintained as per need. Physical Infrastructure : Departmental instruments are being purchased as per new CBCS syllabus.

Apart from that, new buildings are being constructed from RUSA and State Government grants, to cater to the shortage of classrooms for the students. All necessary infrastructure will be provided in these new classrooms for the benefit of students. New toilets are also being constructed in the new classroom blocks. The Physical Education department is equipped with all necessary sports infrastructure.

Human Resource Management

There are various cells in the college to cater to the management of human resource. The Career-Counselling Cell organizes programmes for training and placement of the students. The Communicative English programme is managed by the Career-Counselling Cell. Other training programmes like the Handicrafts Course and the Beautician Course are also co-ordinated by the Career-Counselling Cell. Apart from this, there is the Equal Opportunity Cell, which organizes programmes to teach the students about gender equality and social opportunities for women. All academic departments have Skill-Enhancement Courses as a part of the CBCS curriculum, which are aimed at improving the skills required for the job market in those subjects.

Industry Interaction / Collaboration

Industry interaction and collaboration is usually conducted for the Environmental Science and Nutrition departments. For 2018-19 the collaborations have been with the following - 1. Kalyaneshwari Water Works, Kalyaneshwari, Barakar. 2. ICDS Centre, Baranti, Muradi, Purulia

Admission of Students

Admission of students is totally on merit basis, and online, to ensure transparency. No offline admission takes place in the college. Lists are published online one after the other, as per merit, and department-wise. Previously, forms were filled up online, and counselling of the students were held offline. This too has been changed, and the entire process is conducted online.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Examinations held in the college are either external (university exams) or

internal (the marks of which have to be sent to the university for tabulation of marks). University examinations are held semester-wise at external locations. Internal examinations are held through the following means - examination, class performance, assignments, or practicals (for practical-based subjects). These marks are then uploaded online in the university portal for computation of the semester results. A lot of importance is given to internal examinations in the college, so that the students may be evaluated continuously throughout the semester.

Planning and Development

Planning and development in the college is effected through a number of committees of which the primary committees are the IQAC and the Teachers' Council. The other major committees are the following - a) The Building Committee : All work connected with new or old buildings is done through the Building Committee, which includes the District Engineer and a registered architect for necessary advice. b) The Purchase Committee : All purchases of books and equipment have to be approved through the Purchase Committee. All quotations and tenders are also handled by the Purchase Committee. c) The Finance Committee : Funds are earmarked for buildings and purchases through the Finance Committee. All financial decisions are also taken through this committee before being approved by the Governing Body. d) The Governing Body : This is the highest body in the college, and all decisions, included financial decisions are finally approved in the Governing Body.

Administration

The entire office of the college, and the central library are computerized. Online methods of communicating with the students and the staff are implemented constantly. There are WhatsApp groups for the teachers and the Honours students, and connectivity with them is therefore increased. The office software works through LAN connection throughout the college. Internet services are given free of cost to all departments, the office, and the library. Students have an internet corner, where they can use the

	internet free of cost.
Finance and Accounts	All Financial decisions are taken by the Governing Body of the college, on the recommendation of the Finance Committee of the college. Accounts are maintained by the Accountant, and then placed in the Finance Committee and Governing Body for approval. All other financial recommendations are placed by the Purchase Committee and the Teachers' Council. The entire financial system of the college is computerized and runs on the office software CAMS.
Student Admission and Support	Admission of students, from form fill-up to payment of fees, is entirely online. No student has to come to the college for any admission purpose. Support and advice regarding admission is given through email (at all times) and mobile phone service (during office hours). As such, the admission process is entirely transparent.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Staff quarters provided for teaching staff. 2. Government health scheme for teaching staff 3. Use of college vehicle for personal use on payment of hiring charges.</p>	<p>1. Government health scheme for non-teaching staff. 2. Use of college vehicle for personal use on payment of subsidized hiring charges.</p>	<p>1. Half-free and full-freeship for 10 of students. 2. Other scholarships and stipends donated by other respected donors. 3. Career-counselling for all students. 4. Communicative English and Computer courses for all interested students. 5. Karate training for all students. 6. All sports infrastructure for sports and games. 7. Separate departmental libraries for easier access to books. 8. College magazine for publication of students' contributions.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year external audit is conducted by a government-appointed auditor, and the audit report submitted to the government. So far audit has been completed till 2017-18. There is an internal method in place for regular auditing of accounts. The Accountant and Bursar first check all accounts and then bills are sent to the Principal for approval. All financial decisions are taken by the Finance Committee, which includes as its members the President of the Governing Body and a Government nominee. As such, there is a definite mechanism for a continuous system of audit internally.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

40000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Governing Body
Administrative	No	Nil	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The following support has been obtained from the Parent-Teacher Association -
a. Discussion on the progress of the students in the examinations. b. Discussion on problems relating to library and laboratory use. c. Discussion on improved infrastructure.

6.5.3 – Development programmes for support staff (at least three)

1. Festival advance and ex-gratia are given to support staff. 2. Medical leave is granted to support staff. 3. All college internal facilities like college vehicle are availed of by the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Wi-fi / Internet connection in all the departments of the college. 2. Career-counselling programmes increased. 3. E-enabled fee submission for students. 4. Three memorial lectures organized on the Foundation Day of the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	E-enabled fee submission for students	Nil	01/11/2018	Nil	4412
2018	Three memorial lectures organized	Nil	08/08/2018	08/08/2018	312
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sensitization programme on drug abuse	26/02/2019	26/02/2019	120	Nil

prevention and Intergenerational bonding on Aging				
Programme on International Women's Day, in collaboration with District Judge, Purulia District Court	08/03/2019	08/03/2019	296	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation programmes are undertaken every year during Forest Week in the 2nd Week of August, to enhance the green environment of the college. This college is one of the greenest colleges in the state of West Bengal, and this programme is aimed at enhancing the greenness. 2. Rain-water harvesting plant is established in the college. 3. Garbage disposal vats are in place, and are continuously cleared in proper hygienic manner, in the college hostels and the lab-based departments like Chemistry and Zoology. 4. The Environmental Science department of the college works round the year to maintain proper environmental standards in the college. 5. Continuous sensitisation of the students by the NSS, to ensure cleanliness and hygiene in the college campus and in the adopted villages.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Conducting of Saraswati Puja by Girl Students As far as memory goes, Saraswati Puja has been celebrated in this college. The Goddess Saraswati is the goddess of learning and the arts, and her puja is celebrated on the initiative of the students, though the staff also participate enthusiastically. For the last ten years this Puja has been celebrated in the Auditorium, so that it is accessible to the general public and to parents and guardians as well. However, till the year 2010, this Puja had been conducted the traditional way, with a hired male priest. From 2010 onwards the college has decided to conduct the Puja with the students as priests. This has been envisaged as a part of the purpose to empower girls, and encourage them to make inroads into male-dominated professions. When the idea first took root in the imagination of the Principal, she discussed it in the Teachers' Council. That was in 2009. It met with stiff resistance from several male teachers, particularly those of the Sanskrit Department. We could not implement it that year. The next year, that is, 2010, the girls were encouraged to conduct the Puja themselves. Two students learnt the manner and Sanskrit chants, and did a good job of it. The move received a lot of hype from local newspapers. The same was done in 2011. From the year 2012, the college decided to go one step forward - there would be a training session in the college itself, for seven days, and about ten students would be trained by a Sannyasi of Ramkrishna Mission. This gave a completely new dimension to the move, and the Puja therefore became qualitatively better. The same was done this year as well. A Saraswati Puja sub-committee is formed at the beginning of the session in the Teachers' Council. Student representatives are also included in this committee. The entire job is divided into two - the Puja itself, and the Khichuri Bhog (which is held about a week later, and includes all the 2,500 students and staff of the college). Two groups of teachers are put in charge of these two sections of the Saraswati Puja celebrations. The first group has an added responsibility - that of arranging the training of the students who will conduct the Puja. The Ramkrishna Mission was extremely helpful, and lauded the initiative of the college of encouraging women priests in the campus. They sent a sannyasi and a teacher to train the group of eight girls to conduct the Puja. The training included the chanting of mantras in such a perfect way, that the students can recite them on the microphone for all to hear. The training was aimed at giving the message that even for conducting a Puja there must be seriousness of approach and perfection of technique. On the day of the Puja these girls' performance on the microphone was exemplary. This manner of conducting Saraswati Puja generated a lot of interest among the students, and there was record attendance in the Auditorium on that day. Public feedback showed that on the whole the general public appreciated the move, though it has so far been

wrongly thought that the public will not accept girls as priests. On the evening of Saraswati Puja a Rangoli competition was organized, and the burst of colour that ensued not only displayed the talents of the students, it also served to beautify the huge Auditorium hall. To organize Saraswati Puja with girl priests is an innovative step, aimed at assisting the empowerment of girls, and give them encouragement to encroach on male-dominated fields or professions. In Purulia, one of most backward districts of the country, using girl priests for a public puja is absolutely unheard of. The fact that it is successful has been tested ever since 2010, but this year we went one step forward, and arranged for expert trainers for the priests who would conduct the Puja. The success of this venture is seen in three ways - a) The manner of conducting the Puja was technically faultless. b) The general public accepted the matter wholeheartedly, and several people from outside came to the college for Pushpanjali. c) The students showed great enthusiasm, and came in large numbers to attend the Puja. The Saraswati Puja of Nistarini College has received wide coverage in local newspapers.

2. Free Vocational and Empowerment Courses for Students

The purpose for organizing Vocational Courses is to make the students better oriented to the job market. More than half the students of this college come from very poor families, and from villages where they are unable to obtain even the basic needs of education, such as electricity. As such, a simple graduation degree is not enough for them, as they are neither computer literate, nor are they able to communicate in English. We are, moreover, aware that the girls of today must be able to acquire confidence enough to move around and travel alone. To that purpose, we have initiated three Certificate courses for the students, free of cost - Communicative English, Basic Computer Course, and Karate training. The first two of these courses had been in effect in the college since 2003, but the Karate training programme has begun from 2009. To teach the students of Purulia district Communicative English or Computers is itself a challenge. Even though all the students have been admitted after having passed the Higher Secondary exams, it is a sorry state of matters that they are unable to communicate for even five minutes in English with any person. The Communicative English programme is co-ordinated to simply teach the students some basic communication skills, and situational conversations. To this end, the Principal, who herself oversees these classes, has even printed a basic textbook, different from those in the market, and written with these students in mind. The same can be said of the Computer programme. Most of the students of the college have not touched a computer in their life. As such, to cater to such students one has to begin from describing a computer and its hardware. The course is framed by keeping in mind the very basics from which to begin, and to move on to Internet training.

The purpose of the Karate programme is to teach self-defence and self-confidence. As such, Belt exams form a part of the follow-up programme, not a part of its basic programme. The three courses that are conducted, have three Co-ordinators, who frame the time-tables, modify the course-work, and co-ordinate the trainers. If a trainer is required, who is not from the institution, an interview is conducted on the basis of an advertisement in the local papers, to choose a fit person to take the classes. Such interviews have been conducted for Computer and Karate trainers. The Communicative English classes are taken by the teachers of the college itself, including Part-time teachers and Guest lecturers. Classes are held outside normal college hours, or when the students do not have any curricular classes. A time-table is framed and maintained, and attendance is taken. For the Communicative English course, batches are fixed with about 40 students each, while the Computer Course has batches of 25 each, so that two per computer may be accommodated. The Karate training has no separate batches. All classes are free of cost for the students. The college pays for the teachers at the rate of Rs.200/- per class. The students will have to pay only for the Course material at a nominal cost, and for examinations conducted at the end of the course. These courses may be

considered as innovative, as they are under the Career-Counselling Cell, which then picks up from where the courses end, and counsel the students regarding their future preferences. Moreover, three such courses being conducted free of cost for the benefit of all the students, with no bar whatsoever, is certainly new. Previously, the Computer Course had been conducted by outside agencies like WEBEL, who had taken fees from the students, though these fees had been nominal. WEBEL itself had conducted the course and held exams, then issuing a certificate after completion of the course. The Communicative English course had been always conducted in the college, and certification provided to the students after an exam. Karate courses, too, had been held on the basis of Belt exams. However, recently, these courses have been made free on the basis of a GB resolution, and the students are given certification from the college. As a result, the participation of students has increased fourfold. Success of the students depends on their performance in the classroom and then final tests. It is our pride that more than 80 of the students are certified as pass. The results indicate that students from an area as backward as Purulia, should be given a different type of training in these areas, different from the established methods of training afforded in institutes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.nistarinicollege.ac.in/wp-content/uploads/2020/10/healthy-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institution is connected with the development and empowerment of girl students, to make them capable citizens in today's world. To do this we have a host of schemes beyond the curriculum that the students have to study to obtain their degree. We have cultural and sports activities, and a college magazine in which the students can publish their creative output. Apart from this, there are free classes of computer, karate, and Communicative English. There are also NCC and NSS for the students. Here we would like to list the activities of the four units of the NSS, in which the students have excelled. Apart from working in the four adopted villages, the following activities have been conducted by the NSS in the college -

Provide the weblink of the institution

<http://www.nistarinicollege.ac.in/>

8.Future Plans of Actions for Next Academic Year

The future plans of this institution for the next academic year are as follows -- 1) To increase computer and internet use in teaching and learning. 2) To increase the infrastructure, including classrooms, to accommodate the increasing number of students. 3) To improve research work among the teachers. 4) To improve facilities for Physically Challenged students. 5) To keep better track of pass-out students through the Alumni Association. 6) To take steps to improve the water crisis in the college. 7) To increase tie-up programmes with other institutions and organizations. 8) To improve interactive teaching in the college. 9) To allot at least one computer to each department. 10) To improve sports facilities for the students.