

IQAC

Minutes of meetings and Action taken Report (2019-20)

Date of meeting: 11.07.19

1. Issue of academic audit & green audit were considered
2. Academic plan of action for the ongoing academic year was discussed along with NIRF.
3. The discussion regarding the annual memorial lecture was held and names of speakers were finalized.
4. Bicentenary birth anniversary celebration of Iswarchandra Vidyasagar was discussed
5. The Purchase of Camera along with the accessories for IQAC was finalized
6. All the internal examinations to be taken as per the regulations of the university.
7. The different extension activities to be encouraged.
8. The different quality related issues were discussed and each department was asked to place a report in this regard.
9. As the CBCS system directs cumulative assessment, all the departments were directed to the needful in this regard.
10. Mentor and mentee list to be prepared by the department to address the different issues of the students as a part of the quality enhancement of the students.
11. The teachers were requested to extend the research and promotional activities for the quality enhancement of academic up gradation.
12. The issue of the opening of more PG courses was considered.
13. The different Ad-on course were conceptualized as per the rule of the UGC.
14. The different ongoing projects in general & RUSA in particular were assessed for the all round academic and infrastructural development of the college.

Date of meeting: 20.11.19

1. The modalities of NAAC Sponsored Seminar were considered and the house unanimously resolved to make the programme a grand success.
2. The different seminar proposals were considered and departments were asked to proceed for the same.
3. The different issues related to academic matters were discussed.

Date of meeting: 02.12.19

1. The names of the speakers of the NAAC funded seminar was discussed.

2. The different academic activities of the college were discussed.
3. The examination of both the Internal and the external exams was discussed and the faculty members were directed to consider all the matters related to the guidelines of the affiliating university

Date of meeting 25.03.2020

The following plan of action was taken in the ongoing academic session because of the COVID situation, that is as follows.

- i. Due to emergent Lockdown for unfortunate COVID19, all the matters related to this matter were discussed.
- ii. The house decided to take optimum initiatives to run the college including academic matters through virtual medium.
- iii. Separate routine was developed to continue teaching learning process in virtual platform.
- iv. The college remains open for to address emergent matters following government issued COVID protocol.
- v. It was decided to make students aware about the pros and cons of the viral pandemic.
- vi. All the stakeholders were directed to continue regular activities including Seminars, workshops in virtual platform.
- vii. The NSS and NCC were requested to take initiatives to extend support towards the victims of COVID19.
- viii. The different issues of the CBCS system were discussed and round the year of the academic plan were prepared.
- ix. All sorts of examination related matters will be resolved as per the guidelines of the affiliating university.