

## MINUTES OF MEETINGS – 2020-21

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### Date of meeting: 05/07/2020

- a. All the academic activities including internal examinations to be taken as per the regulations of the university.
- b. The different online activities like webinars, invited lectures, projects etc to be encouraged by the departments, to be encouraged.
- c. The different quality related issues were discussed and the each department was asked to ensure it.
- d. As the CBCS system directs the cumulative assessment, all the departments were directed to the needful with special emphasis on formation separate whatsapp groups for wide circulation.
- e. Mentors and men tee list to be prepared by the department to address the different issues of the student as a part of the quality enhancement of the students and mental health.
- f. The teachers were requested to extend the research and promotional activities for the quality enhancement of the academic up gradation.
- g. The issues of the opening of more PG courses to be considered.
- h. The different Ad-on course were conceptualized as per the rule of the UGC was explored.
- i. The house decided to explore the possibility to sign MOU with other academic institutions for teaching learning activities.
- j. The different ongoing projects in general & RUSA in particular were assessed for the all round academic and infrastructural development of the college

### Date of meeting: 23/12/2020

1. Issue of Webinar on 19<sup>th</sup> January in collaboration with NAAC, Bengaluru
1. Academic planning through virtual mode was discussed.
2. Consideration of RUSA action report was discussed.
3. Issue related to forthcoming online examination was discussed

### Date of meeting: 07/01/2021

1. The name of the speakers of the National webinar in collaboration with NAAC was discussed.
2. The different issues related to the webinar like participants, technical support etc was discussed in detail.
3. The different academic activities of the college were discussed.
4. The examination of both the Internal and the external was discussed and the faculty members were directed to consider all the matters related to the guidelines of the affiliating university

**Date of meeting: 15/03/21**

1. The accreditation of NAAC and its tenure was discussed and the house unanimously requested the Principal to seek the extension of the accreditation status of the college after November 2021 due to the ongoing COVID 19 situation.
2. It was unanimously resolved that the normal Academic activities will be continued through online mode until the further order from the concerned higher authority of the Govt. Of W.B and the affiliation university. The different issues related to academic matters were discussed.
3. The proposal made by Principal regarding a state level webinar in the IPR was discussed.
4. It was resolved that the webinar on IPR will be held and the date will be decided in consultation with the resource persons.
5. The IQAC coordinator requested the Principal to consider the opening of PG in Geography as per the NAAC recommendation last time visit.
6. The Principal directed all the members to expedite the activities and documentation in connection with forthcoming NAAC visit.