YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution NISTARINI COLLEGE, PURULIA

- Name of the Head of the institution Indrani Deb

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 03252-222064

- Mobile no 9434009555

- Registered e-mail collegenistarini@gmail.com

- Alternate e-mail contactindranideb@gmail.com

- Address Deshbandhu Road

- City/Town Purulia

- State/UT West Bengal

- Pin Code 723101

2.Institutional status

- Affiliated /Constituent Affiliated college

- Type of Institution Women

- Location Urban

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University — **Sidho-Kanho-Birsha University**

- Name of the IQAC Coordinator — **Nandadulal Sannigrahi**

- Phone No. — **03252-222064**

- Alternate phone No. — **03252-222064**

- Mobile — **9434130403**

- IQAC e-mail address — **nandadulal2002prl@gmail.com**

- Alternate Email address — **sannigraninanda@yahoo.in**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://www.nistarinicollege.ac.in/wp-content/uploads/2021/10/AQAR_report_2019-20.pdf

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://www.nistarinicollege.ac.in/wp-content/uploads/2022/02/Final_academic_calendar_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82.5**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**A**	**3.13**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC — **17/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

- Upload latest notification of formation of IQAC — [View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and   **Yes**
  compliance to the decisions have been
  uploaded on the institutional website?

- If No, please upload the minutes of the   No File Uploaded
  meeting(s) and Action Taken Report

10.Whether IQAC received funding from any   **No**
of the funding agency to support its activities
during the year?

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Collaborating with NSS in tree-planting ceremony, to further improve the green environment of the college.

2. Preparing lists of necessary equipment for purchase from RUSA and the college fund, so that the various departments can be benefitted.

3. Supervision of online classes and other online activity in the college after lockdown because of COVID.

4. Assisting in organizing departmental webinars as a part of online activity during lockdown.

5. Working with the NSS for organizing various welfare activities in the society during lockdown.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Different online activities like webinars, invited lectures, projects etc to be encouraged by the departments, to be encouraged	All these were performed throughout the year.
Special emphasis on formation separate Whatsapp groups for each course, to ensure better online activity	This was done 100%
Exploration of the possibility to sign MOU with other academic institutions for teaching learning activities.	An academic MOU was signed with Mahestala College, Kolkata on 17.04.2021. on
Opening of more PG courses was considered.	This could not be effected because of lockdown.
Mentor-mentee lists to be prepared by the departments for the benefit of the students, as done in every year	Mentors communicated with mentees online.
All the academic activities including internal examinations to be taken as per the regulations of the university.	All examinations were held online during the year.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/09/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	NISTARINI COLLEGE, PURULIA
• Name of the Head of the institution	Indrani Deb
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03252-222064
• Mobile no	9434009555
• Registered e-mail	collegenistarini@gmail.com
• Alternate e-mail	contactindranideb@gmail.com
• Address	Deshbandhu Road
• City/Town	Purulia
• State/UT	West Bengal
• Pin Code	723101
2.Institutional status	
• Affiliated /Constituent	Affiliated college
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Sidho-Kanho-Birsha University
• Name of the IQAC Coordinator	Nandadulal Sannigrahi
• Phone No.	03252-222064

• Alternate phone No.	**03252-222064**	
• Mobile	**9434130403**	
• IQAC e-mail address	**nandadulal2002prl@gmail.com**	
• Alternate Email address	**sannigraninanda@yahoo.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nistarinicollege.ac.in/wp-content/uploads/2021/10/AQAR_report_2019-20.pdf	
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/02/Final_academic_calendar_2020-21.pdf	

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Collaborating with NSS in tree-planting ceremony, to further improve the green environment of the college.

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All the academic activities including internal examinations to be taken as per the regulations of the university.	All examinations were held online during the year.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	10/03/2022

15.Multidisciplinary / interdisciplinary

The aim of this college is to promote multidisciplinary / interdisciplinary approach to education. As it is a higher-educational institution, the students mainly specialise in a particular subject, and have working knowledge in their other accompanying subjects. However, many subjects have been introduced in the college, which are multidisciplinary in flavour -- such as Nutrition, Environmental Science, and Music. The other methods by which the multidisciplinary / interdisciplinary flavour is maintained in the college are --

1. There is a component of History of English LIterature in the Bengali Honours and Post-Graduate courses. Often teachers from English are requested to take classes in the Bengali department on this part of the syllabus. Sometimes seminars are organized by the Bengali and English departments jointly, on topics that are common to both.

2. The college encourages joint seminars and webinars between two departments, and teachers from other departments also present papers in these seminars or webinars. Most seminars of the college are held by two or three departments jointly. As such, the students of all these departments are invited to attend and learn from these seminars.

3. The institution offers flexible and innovative curricula that includes credit-based courses (in the CBCS model), and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Many subjects have environmental education as a part of the syllabus, apart from Environmental Science Honours, and Environmental Studies is a Compulsory subject for all students of the college. Community engagement and service are instilled in the students through the four units of the NSS.

16.Academic bank of credits (ABC):

Our college fulfils the requirement of Academic bank of credits as proposed in NEP 2020, as it follows the CBCS system, as chalked out by the UGC. The syllabus, too, is based on the UGC model syllabus, and credits are given, accordingly. The mark sheets given to the students after each semester by the Sidho-Kanho-Birsha University, to which the college is affiliated, provided the number of credits attained by the students. The marking system is based on the grading sustem, as directed in the CBCS model.

The college is affiliated to the SKB University, Purulia, and this university, has not yet registered under the ABC, though it follows the ABC model.

17.Skill development:

As per the CBCS curricula framed by the UGC and followed diligently by the college, all Honours students have to complete two papers of Skill Enhancement Course (SEC), that are related to their Honours subject, and every Programme Course student has to complete four papers of SEC, related to their 1st subject of the two subjects that they have opted for. Each SEC paper has two credits each. These SEC papers aim at skill enhancement in the respective fields of the students.

Apart from this, the college organizes vocational courses for the students. As 2020-21 has been, unfortunately, a year that has been almost tolally under lockdown because of COVID, only two vocatuional courses could be organized this year. They are --

1. Yogic Culture and Wellness in Post-COVID period (from 18.06.2021 to 21.06.21)

2. Language and Communication Skills (September 2019 to the present).

The college is considering the signing of a MOU with the Netaji Subhas Open University (of which this college has a Study Centre), to introduce a number of Vocational Courses in the college, that will be made widely available to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. The college has taken appropriate steps for integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum. Sanskrit and Bengali are taught in the college, and have both Honours and Programme courses. The number of students in the Bengali department in a single semester exceeds 2000. The number of students in the Sanskrit department in a single semester exfeeds 400.

2. Most of the subjects in both the Arts and Science streams are taught in the bi-lingual mode in the class -- that is, both Bengali and English, and examination question papers are set in both languages. Students submit answer papers and project papers in both languages. All seminars and webinars, except those in

particular language subjects like English, Bengali, Hindi, or Sanskrit, are conducted in the bi-lingual mode.

3. The subjects taught in bi-lingual mode are -- History, Political Science, Philosophy, Economics, Education, Physical Education, Mathematics, Botany, Zoology, Environmental Science, Nutrition, Computer Science, etc.

4. In an effort to preserve and promite Sanskrit in the institution, the Sanskrit department also conducts a Spoken Sanskrit course for all the students of the department, in collaboration with the Rashtriya Sanskrit Sangsthan. In 2020-21 the course was held online from 24th September 2020 to 15th May 2021.

5. Indian Arts are given utmost importance in this college, and the college has a full-fledged Music department, which teaches both Classical Vocal Music Honours, and Rabindra Sangeet Honours, along with Programme course in Music. The NAAC report of the second cycle of NAAC also commented on the high standard of Indian Culture taught in this institution.

6. Indian culture is promoted in all the cultural programmes and functions of the college, and a Certifucate course in Dance has also been conducted successfully in the pre-COVID period. It will be resumed as soon as the lockdown in lifted.

7. Yoga is taught regularly by the Dept. of Physical Education in our college, and training sessions are also conducted in the college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. The CO, PO, and PSO-s of all the courses and programmes of the college have been uploaded on the college website, and are communicated to the students at the beginning of the First Semester.

2. The prospects of each course are communicated to the students by the respective departments, and also by the Career Counselling Cell in its various programmes throughout the year.

3. The courses follow the CBCS pattern, and have skill-oriented components, which help to make the students more employable. Each Honours course student has to complete two Skill Enhancement Course (SEC) papers, and each Programme Course student has to

complete four SEC papers in order to pass.

20.Distance education/online education:

The college has a running Study Centre of the Netaji Subhas Open University (which works in distance mode) from 1998. It has grown exponentially over the years, and has now become the largest study centre in the entire district. It now has over 6000 running students. In the Undergraduate programme, there are 8 subjects taught, and in the Postgraduate Programme there are 7 subjects (including Public Administration). There are professional courses in Library Science (both BLIS and MLIS), Master of Social Work (MSW), a masters' course in Journalism, and a one-year professional course in Advertising and Public Relations. Vocational course in 6 subjects will begin from next year.

A link to the Nistarini College Study Centre of the Netaji Subhas Open University is provided in the Nistarini College website for detailed reference.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**94**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**4345**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1129**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1088**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**87**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**92**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**115.70143**
4.3 Total number of computers on campus for academic purposes	**139**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for the UG and PG courses are framed by the University as per the CBCS semester system. Whatever opportunity there is of modification of the syllabus, is done by the Board of Studies, and many of our teachers are members in the Boards of Studies of various subjects. The UGC permits 10% local modification of the UGC syllabus, and this 10% has been effected in this university, keeping in mind local considerations. The departments insist on a teaching plan from the teachers, who teach their part of the syllabus according to this plan. One class per week per teacher is earmarked for meeting their mentees. Remedial measures are taken for slow learners, and tutorial classes for advanced learners. Strict measures are taken so that the teachers complete their syllabus as per the stipulated number of classes earmarked in the University-sanctioned syllabus. The link for the routine that is followed for effective curriculum delivery is given below.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.nistarinicollege.ac.in/routine/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes. An academic calendar is prepared and distributed at the beginning of the year, and distributed during admission to the 1st year class. It is also distributed among all the students of the senior semesters. This calendar contains information about the probable dates of the internal examinations for each semester, and an attempt is made to adhere to these dates. As such, all students are informed well in advance about the probable dates of their due examinations.

All other important regular dates and programmes are mentioned in the Academic Calendar. For example, dates of the days to be celebrated, Sports Day, Annual Prize Day, date of the Induction meeting for 1st Year students, dates of holidays, etc, are all informed in the academic calendar. The number of proposed working days in the year is also calculated and informed to the students.

The college has a well-planned system of continuous evaluation internally. It must first be noted that 10 marks per paper is allotted for internal evaluation in the CBCS semester system. Apart from this, there is the less-documented classroom assessment on a regular basis, and tutorial / remedial assessments in the classes allotted for mentee mentees.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/02/Final_academic_calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3281

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per the CBCS curriculum, Human values,Gender Ussues, and Environment conscuousness are integrated into the curricula of all the programmes and courses taught in the college. Gender issues are of predominant importance in this college, because it is a women's college, and special care is taken to impart knowledge about women's rights and problems. Environmental Studies is a

compulsory subject for all students, both in Humanities and Science streams. Professional ethics are imparted to the students through the Career Counselling Cell.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1996

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.nistarinicollege.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.nistarinicollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1674

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1129

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In each department mentors are allotted for each student. The mentors assess the learning level of the students, and the learning levels of the students are also assessed by the class performances and the Internal examinations.The mentors thenassist them with study materials. Advanced study materials are allotted to advanced learners, and books are recommended to them for study. Mentoring classes are allotted in the Routine, and followed by the departments. For slow learners remedial classes are allotted in the Routine. They are specially attended to by the mentors. This is how the teachers teach slow and advanced learners with special attention.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4345	**87**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student-centric methodology is inherent in the CBCS system, and the curriculum integrates experiential learning, participative learning and problem solving. Study tours and field tours are regularly conducted by departments which have such tours in their syllabus (see attahed file). Other departments like Geography and Nutrition also conduct tours to the Geological Survey of India or the Food Department of the Government, over and above their regular tours. Arts departments take their students to other colleges to attend seminars on relevant topics. Webinars are widely attended by students. Students of the Misic department are encouraged to attend musical programmes and the Music department is often invited to perform in various government and non-government programmes outside the college, particularly by the Information and Cultural Department of the government. These programmes give them hands-on experience. Student seminars are also conducted by various departments to allow students to speak on subjects of their choice. In all, the college emcourages student-centric learning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.nistarinicollege.ac.in/aqar/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020-2021 has been a year almost totally under lockdown due to COVID. As such, all teaching and learning during this year has been online, with the assistanc eof ICT tools. Teaching was conducted through either Google Meet or Zoom, and sometimes, Webex. Webinars have been organized regularly, on National and International levels. Two International collaborations were signed to effect these interactive sessions. The online classes were made interesting through Powerpoint presentations and use of internet. Whatsapp groups were formed for the students of each course, and study materials were shared through these groups. All class, webinars, and other notices were shared through these groups.

Throughout the year, this college supplied reports of online

activities during the year to the University and the West Bengal Higher Education department. These reports are given as attachment. The University also published a report of the online activites of all the colleges under the SKB University, and the report of Nistarini College was also included in it.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

86

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

998

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-planned system of continuous evaluation internally. It must first be noted that 10 marks per paper is allotted for internal evaluation in the CBCS semester system. Of these 10 marks, 3 marks are allotted for class attendance, and 7 for internal examinations, or tutorials, or classroom assessment. Our college opts for internal examinations, conducted centrally for Programme Courses, and departmentally for Honours courses. As each internal examination is conducted semester wise, such general examinations are held twice a year. Apart from this, there is the less-documented classroom assessment on a regular basis, and

tutorial / remedial assessments in the classes allotted for mentormentees. Taken together, a continuous evaluation is held throughout the year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If any student has any grievance regarding internal examinations, she first goes to the departmental Head with her complaint. Normally the departmental Head solves her problem, for all the scripts / somuments regarding her examination is in his custody. If the Head is unable to solve the problem, she writes to the Principal, who calls the Convenor of the Examination sub-committee. They solve her problem. If there is any probkem regarding the marks that have been sent to the University, then the Principal acts according to the advice of the Controller of Examinations, and the problem is solved.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and Course outcomes for all programmes offered by the institution are stated and displayed on the college website and communicated to teachers and students. The link is provided below, and the CO-s for all programmes are given as attachment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nistarinicollege.ac.in/co-po-pso/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and course outcomes are evaluated by the concerned departments at the end of the semester, after the internal examinations, and the University examinations. Upto a certain extent, the results express whether the Course outcomes have been attained. Apart from this, the progression of the students after the final exams give a picture of whether the Course outcomes have been attained or not.

One way of judging the Course outcome is by the number of toppers that have been produced by this college in its affiliating university. This list is given below as attachment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nistarinicollege.ac.in/co-po-pso/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1052

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nistarinicollege.ac.in/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The teachers are constantly encouraged to initiate or participate in reaearch and innovations, but keeping in mind the Intellectual Property laws. An online workshop on Intellectual Property Rights was conducted on 10.04.2021 for both teachers and students, and there were more than 200 participants. Books have been purchased in the college library on the requisitions submitted by teachers for research purposes. Instruments have been purchased for their purpose. Apart from this, this college is used as a research centre for the students of the SKB University Education department, and several students often come here to conduct their research. The UGC has not been providing funds for research for a long time, and that is why Minor Reaearch Projects have not been conducted. However, the college is discussing the need for promiting research through college funds, though such funds will not be of a large amount.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This college is one which is extremely strong in its dedication to community work in all forms. This work is mainly carried out by the four units of the National Service Scheme (NSS), under the guidance of the four Programme Officers of the four units. This year, being mostly under lockdown because of COVID, the community work was mainly centred on spreading awareness regarding COVID, and assisting the general public, who were facing problems during lockdown. In doing this, many of our students also faced risk of contracting COVID, but they, nevertheless, continued with their social commitments. The college has decided to felicitate these students after lockdoen is lifted. In any case, the college has a very positive po,icy of awarding prizes to the best performers of the four units of the NSS.

Apart from this, during this year, various COVID sensitization programmes were held for the students, teachers, and the community, which are mentioned in the attached report.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

49

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`4125`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`7`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`7`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college has an infrastructure that is the envy of several institutions in this area. There are at present 50 classrooms, 13 laboratories, 3 hostels, a 900-seater auditorium, seminar and conference halls, and several other facilities. However, because of the increase in the number of students over the years, there is always a need for more space and more classrooms. We also have to allot rooms for the various cells in the college, and for the NCC and the NSS. As such, we are at present constructing a new building with RUSA funds, and more classrooms are under construction. The equipment in the laboratories is being increased every year, and computers are also purchased regularly. As such, though the teaching learning equipment and infrastructure is extensive, we are always trying to increase and upgrade it for the use of the students and teachers in the present age.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nistarinicollege.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has excellent facilities for cultural actibities, sports, games, gymnasium, yoga centrem and other such activities. It must be reiterated that there arefull-fledged undergraduate

departments for Music (hindusthani Classical and Rabindra Sangeet) and Physical Education in the college. The Music department has been running from 1997, and the Physical Education department from 2010. The Music department also conducts a Certificate course for Indian dance. All the facilities related to Music and Dance are under the supervision of the Music department, and all the facilities for sports, games (both indoor and outdoor), gymnasium, and yoga are under the supervision of the Department of Physical Education. There is a 900-seater Auditoruum for cultural activities, and a field, a tennis court, and a basketball court, a gymnasium, and a large hall for sporting activities.

The college has been regularly winning sporting events on the University, District and State level, and some of our students have also won awards in yoga and karate on the International level. As this year has suffered from the lockdown because of COVID, all physical sporting and cultural events had been kept on hold. As such, there had been no opportunity for the students on these fronts this year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/4.1.3.-Lan-enbled_classrom_pictures.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

80.28149

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated, using CAMS 2.0 software. Through this software, which is integrated with the college office, so that student data can be accessed, the library provides various services and facilities like student and staff membership entry, book database entry, book issue and return, student library card printing with barcode, books barcode printing, stock checking, viewing of the reports of book issue, etc. All library data is available through the sodtware, and there is a special website for the college library, which is integrated with the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/4.2.1_Library_software_Pictures_merged.pdf

4.2.2 - The institution has subscription for the C. Any 2 of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.094

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

65

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are continuously upgraded in the college. Even though there was complete lockdown throughout the year 2020-21, because of the COVID pandemic, the teaching-learning process continued through the virtual mode, and online examinations were held on time. As such, teachers had to come often to the college

for library work, online teaching, and webinars. 13 computers were purchased during the year, ensuring that every department had computer faculties of its own, and internet connection. The internet speed was increaseed from 60 MBPS in 2019-20 to 130 MBPS in 2020-21. Wi Fi connections have been installed in various areas of the college, where teachers and staff use the internet the most, such as the staff room, the library, and the office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

139

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.87667

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic, and support facilities are maintained and utilized with the help of various sub-committees and various departments, including the library. These work as follows –

1) The Purchase committee : The convenor of the Purchase sub-committee is the convenor of the IQAC. Each department submits their requisitions to the Convenor as and when required. After a short interval the Convenor calls a meeting where requisitions for purchases are recorded and estimates placed.

2) The Building Committee : This Committee oversees old buildings and construction of new facilities. It prepares estimates and places its requisitions for funds to the Finance Committee. The Building Committee has as a member the District Engineer and an SAE, who is the paid overseer of the college.

3) The Finance Committee : This is the most important committee under the supervision of the Governing Body. All estimates are placed in the Finance Committee, and funds allotted for each requisition.

4) The Library Committee : The Library Committee oversees all administrative aspects of the college library, including policy matters, problem solving, and new schemes.

5) Other facilities like laboratories are maintained by the departments with the help of laboratory staff like laboratory attendants and sweepers. A stock register is maintained, and instruments are regularly kept up to date. Sports infrastructure is maintained by the Physical Education department, and the Music instruments are maintained by the Music department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/08/Important-Cells_G-B-Committees-2022.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3456

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.nistarinicollege.ac.in/ssr/#1681215775045-41e0aff4-1f1d
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2675

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2675

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File]()
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	[View File]()
Upload any additional information	[View File]()
Details of student placement during the year (Data Template)	[View File]()

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

479

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

29

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All academic and administrative bodies of the college, including the Governing Body of the college, are constituted with students' representatives. As per government regulation, the six sub-committees under the Students' Union are – Cultural, Sports, Magazine, Vigyan Mancha, Students' Welfare, and Common Room. Each committee is headed by a teacher, along with a complete sub-committee constituted by the Teachers' Council. Basically, all these activities are conducted by the students, under the supervision of a teacher along with a sub-committee. Apart from these activities, students' representatives are also there in the Governing Body, in the IQAC, and the Hostel Committee. The representative in the Governing Body and the IQAC can give her suggestions on all aspects of the college. The Hostel representatives are taken from each of the First, Second, and Third Year student inmates in the hostel. The Saraswati Puja Committee in the college, also consists of students, primarily, and bhog is distributed to almost 2500 students on the occasion of the Puja.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/08/Modified-Hostel-Prospectus.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered Alumni Association in the college. The registration number is -- ACJP-A.1076-2003-04-1.10.000, dated 4th August 2022. The Alumni Assocuation assists the college in all its activities.

1. In 2020-21 four meetings were held online, because of COVID lockdown. The dates of the meetings are – 20/08/2020, 13/12/2020, 21/02/2021, and 20/06/2021.
2. As per resolution of the meeting dated 20/06/2021, a webinar was held by the Alumni Association on 08/08/2021, on Facebook Live, for newly admitted students
3. As per the resolution of 20/06/2021, the Alumni Association collected funds for poor people in the COVID pandemic, and distributed essentials to them. The amount collected for this purpose was Rs.10,000/-.
4. In the year 2020-21, the amount collected by the Alumni Association was Rs.18,000/-

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/5.4.1_Alumni_photo.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is connected with the development and empowerment of girl students in a backward area of the country, to make them capable citizens in today's world.

The Governing Body and the IQAC framethe policies that synchoronize with the vision and mission of the college.

With these policies, the college tries to implement the following in all its policies --

1. To make the college technoligically updated, and to strive to enable the students to be updated too.

2. To encourage the students to complete their degree and to pass their exams effectively.

3. To take initiatives to train the students to be more employable.

4. To emphasize the importance of sports, games and the fine arts, both in the curriculum, and in the programmes of the college.

5. To reward the students and staff when they perform well.

6. To create an eco-friendly campus, and to create environment consciousness among the students..

7. To make the students conscious of their social responsibilities as good citizens.

8. To encourage the students to be self-sufficient, both individually and professionally.

All these matters are inherent in the policies that are framed by the college authorities.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/governing-body/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practices of decentralization and participative management are as follows :

1) The general work of the college is divided into 10 heads by the Teachers Council, and into 8 heads by the Governing Body. Each head has a sub-committee in charge of it, consisting of teachers and non-teaching staff. The ten heads under the Teachers' Council are – Culture, Sports, Magazine, Library, Common Room, Vigyan Parishad, Students' Welfare, Examination, Routine, and Infrastructure Maintenance. The eight heads under the Governing Body are – Finance, Purchase, Building, Provident Fund, Admission, Canteen, RUSA, and IQAC. Each sub-committee does its own work from planning to implementation, and is answerable to the Teachers' Council or the Governing Body as the case may be. Budgetary allocation is done by the Finance Committee, as and when the requisition is submitted to it.

2) All official work, too, is divided among the office staff for reasons of good management. For example, the examination work done by the office is divided among the various staff by the Head Clerk, and each does his part for smooth running of the examination system. The same is done with other jobs like scholarships and university-related jobs. The office is divided

into the Accounts section and the Students' Section, so that the relevant work is done by the person in charge of that job.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/08/Important-Cells_G-B-Committees-2022.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The plan of the institution, in accordance with its vision and mission, is effectively deployed through the various sub-committees under the Governing Body and the Teachers' Council. There are also the units of the NSS and the NCC.

Teaching and learning : The Teachers' Councilmeets from time to timeto plan and discuss matters relating to academics and the sub-committees under it.After lockdown, the Teachers' Council took the decision to conduct all academic activities online, and this was carried out successfully throughout the year. Examinations were also conducted online.

Library : Library books are being purchased as per new CBCS syllabus. As such, new books for all departments are being purchased according to the lists received from the various departments. The library is fully automated.

ICT : The Office, library, and all departments are fully computerized, and all online activities are carried on according to need.

Human Resource Management: There are various cells in the college to cater to the management of human resource. The Career-Counselling Cell organizes programmes for training and placement of the students.All academic departments have Skill-Enhancement Courses as a part of the CBCS curriculum.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2021/11/MINUTES_OF_MEETINGS_2020-21.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The highest administrative body of the college is the Governing Body, to which all issues regarding planning, finances, administration, and discipline are referred. The Governing Body is headed by the President of the Governing Body (at present, Dr. Subal Ch. De), and consists of the Principal as Secretary, three representatives of the teaching staff, one representative of the non-teaching staff, two nominees of the Government, one nominee of the State Council of Higher Education, and one Students' Representative. Apart from the Governing Body administrative decisions regarding academics are taken by the Teachers' Council. The entire office of the college, and the central library are computerized. Online methods of communicating with the students and the staff are implemented constantly. There are WhatsApp groups for the teachers and students, and connectivity with them is therefore increased. The office software works through online mode, and can be accessed throughout the college, and also from outside. Internet services are given free of cost to all sections. Students have an internet corner for free use..

All appointments of teaching and non-teaching staff is carried out as per procedure chalked out the government. The government service rules are followed all through their service period.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes are in place for all staffof the college :

1. Teaching Staff :

Staff quarters are provided for teaching staff. Sevenfamilies of the teaching staff are residing in the staff quarters. There is alsooption for Government health scheme for teaching staff.Use of college vehicle is permitted for personal use on payment of hiring charges.

2. Non-teaching staff :

Option for Government health scheme is available for non-teaching staff. Use of college vehicle is permitted for personal use on payment of subsidized hiring charges. Festival advance is provided from the college fund to all the non-teaching staff, both full-time and casual. The remuneration of the casual and saily wage staff of the college is increased every uear by the Governing Body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

This institution has a balanced system of appraisal of the performance of the teaching and the non-teaching staff.

Teaching Staff :

Each of the teaching staff has to pass through a rigorous process of appraisal through a prescribed form that is countersigned by the Principal and University and Government experts, before each stage of promotion. There are three stages of promotion in the designation of Assistant Professor, before the teacher can be promoted to the stage of Associate Professor. As per this format, the teacher is judged on several counts, apart from academic activities, which include administrative work, work related to student activities, and other extra-curricular work. Apart from this every teacher is evaluated by the Governing Body before confirmation of services. In the process of evaluation, the ROPA 19 rules are taken into account.

Non-teaching staff :

Each member of the non-teaching staff have to be given a report of satisfactory service before their promotiions, or before their 10year or 20 year benefits. The Principal and the Governing Body constantly monitors their activities on a daily basis. The Principal reports to the Governing Body from ti,e to time regarding their performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is an internal method in place for regular auditing of accounts. The Accountant and Bursar first check all accounts and then bills are sent to the Principal for approval. All financial decisions are taken by the Finance Committee, which includes as its members the President of the Governing Body and a Government nominee. As such, there is a definite mechanism for a continuous system of audit internally.

The college conducts Annual Audit byauditors appointed by the Government. As such, the resources of the college are utilized to the utmost. In the year 2020-21, however, the government has not yet sent the name of the auditor for this college, even after several reminders, and as such, audited reports of accounts cannot be sent with this AQAR. The college plans to conduct the annual audit internally till the name of the auditor is received from the government. Other internal audits are regularly conducted individually for other accounts, such as the UGC or the Hostel. These reports are integrated with the government audit when this is conducted.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always strives for mobilization of resources and optimal utilization of funds. From time to time requisitions for purchase are collected from the departments, the library and the office, and placed in the Purchase Committee of the college, which considers them and forwards them to the Finance Committee.All Financial decisions are taken by the Governing Body of the college, on the recommendation of the Finance Committee of the college. Accounts are maintained by the Accountant, and then placed in the Finance Committee and Governing Body for approval. All other financial recommendations are placed by the Purchase Committee and the Teachers' Council. The entire financial system of the college is computerized and runs on the office software CAMS. The college conducts Annual Audit byauditors appointed by the Government. As such, the resources of the college are utilized to the utmost. In the year 2020-21, however, the government has not yet sent the name of the auditor for this college, even after several reminders, and as such, audited reports of accounts cannot be sent with this AQAR. The college plans to conduct the annual audit internally till the name of the auditor is received from the government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

* The IQAC has promoted the teaching learning process through

technology and online methodologies, so that the teaching learning activities are not hampered during lockdown.

* Collaborating with NSS in tree-planting ceremony, to further improve the green environment of the college.

* Organizing webinars along with various departments for the benefit of students and teachers during the lockdown period.

* Preparing lists of necessary equipment for purchase from RUSA and the college fund, so that the various departments can be benefitted.

* Initiating an online courses in collaboration with the Career-Counselling Cell.

* Taking steps for opening of PG in Geography.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2021/11/MINUTES_OF_MEETINGS_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has continuously monitored the teaching-learning process, particularly during the lockdown period. The reports of the online teaching-learning process has been continuously submitted to the university and the government during the year. Webinars have been organized by the various departments in collaboration with the IQAC throughout the year. The reports submitted to the university are given below as attachment.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/6.5.2_Webinar_Supporting_documents_2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This is a women's college, and all measures that are taken in the college for the students are for women. All the infrastructure, hostels, and common rooms are for women. A large section of teachers is made up of women, and staff quarters are allotted to them. Various wellfare schemes and scholarships are in place for the girl students. Yet, gender sensitization programmes and webinars are conducted every year for the students, to increase awareness of their rights and opportunities. Even though this year was under lockdown, we did conduct a programme on feminism, the

details of which are given below.

File Description	Documents
Annual gender sensitization action plan	Gender Studies: Theory and Praxis organised by Department of English, Nistarini College, SKBU as Convener on 7 July, 2021
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security provided by security agency for both college students and hostel inmates. b. Counselling is provided through the mentor-mentee interactions. c. Common Room facilities are available for the students. d. Day-care centre is not available, but if any student or teacher requires assistance with children, this is provided in the college hostel temporarily. e. Vending machines for napkins have been installed in the college and the hostel by the Rotary Club and the Zilla Parishad. r

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have separate bins, as given in the geo-tagged photos, for solid waste, liquid waste, disposable and non-disposable waste, bio-degradable and non-biodegradable waste. The Purulia Municipality works with the college in removing all these categories of waste from time to time, both from the college and

the hostel premises. E-waste is maintained by the Computer Science department, and disposed of at intervals. That part of the E-waste that can be used for hardware teaching, is used by the Computer Science department in its Hardware laboratory. There is a separate pit for hazardous chemicals, which are buried in a pit, as shown in the attached photo.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File]

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File]

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This is a women's college, and all reservations norms of the government are followed in admission of students and in recruitment of teaching and non-teaching staff. For recruitment of teaching and non-teaching staff, the 100-point roster is followed rigorously. In the admission of students it must be mentioned that Purulia district, in which the college is situated, is one of the most backward districts of the country, and is tribal dominated. We are happy that sometimes we admit more students from the ST community than is stupulated in the government rules.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college puts great importance on sensitization of the students and the staff towards their constitutional values, rights, duties, and responsibilities.

Firstly, the college regularly organizes seminars and awareness programmes to make the students (this is a girls' college) aware of their constitutional rights, and women's issues. Though this was a year of lockdown, three such programmes were organized online. The details are given in the attachment below.

Secondly, this college is one of the leading institutions of this state, in which the students are regularly trained for the Youth Parliament Competitions every year, which are organized by the Department of Parliamentary Affairs. Nistarini College almost always wins the First Prize in the District Level Competition, and has also regularly won first or second prizes in the State / Divisional level. In the District level competition this college has won the first prize in the years 2011, 2012, 2013, 2014, 2015, 2016, 2017, and 2019. In the State / Divisional level competitions, the college won the 1st prize in 202and 2015, Runners up in 2016 and 2017, and j3rd in 2019.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	7.1.9 Sensitization of the students and employees of the institution to the constitutional values, rights, duties and responsibilities of citizens The college puts great importance on sensitization of the students and the staff towards their constitutional values, rights, duties, and responsibilities. 1) Firstly, the college regularly organizes seminars and awareness programmes to make the students (this is a girls' college) aware of their constitutional rights, and women's issues. Though this was a year of lockdown, three such programmes were organized online – a. Awareness programme on Rural livelihood for women on 18.07.20, organized in collaboration with Tapananda Rural Development Society. b. Training and Motivation for Women SHG Groups and Women farmers on Medicinal Plant and aromatic Plant cultvation and Value addition Cultivations from 17.0.09.2020 to .24.9.2020. c. Webinar on Women Development in Purulia 08.03.21 on the occasion of International Women Day. This was also organized in collaboration with the Tapananda Rural Development Society. 2) Secondly, this college is one of the leading institutions of this state, in which the students are regularly trained for the Youth Parliament Competitions

	every year, which are organized by the Department of Parliamentary Affairs. Nistarini College almost always wins the First Prize in the District Level Competition, and has also regularly won first or second prizes in the State / Divisional level. The following list, compiled from the year 2011, will speak for itself – i. 2011 : 1st in District level competition. ii. 2011 : Best Speaker and Best Opposition leader in State level competition. iii. 2012: 1st in District level competition. iv. 2012 : Winners in State level competition. The team felicitated by the Chief Minister in the West Bengal Assembly. v. 2013 : 1st in District level competition. vi. 2014 : 1st in District level competition. vii. 2015 : 1st in District level competition viii. 2015 : Winners in the Divisional level competition. Team felicitated by the West Bengal Government on 19/02/2015. ix. 2016 : 1st in District level competition. x. 2016 : Runners-up in the Divisional level competition. xi. 2017 : 1st in the District level competition. xii. 2017 : Runners-up in the Divisional level competition. xiii. 2019 : 1st in the District level competition. xiv. 2019 : 3rd in the Divisional level competition. The YPC competitions were not held in 2020 or 2021, because of COVID lockdown. All the above shows that the college gives utmost importance to the inculcation of Parliamentary values and duties among the students of the college.
Any other relevant information	https://www.nistarinicollege.ac.in/aqar/#1 664255237391-3a70cdac-e5f6

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website   C. Any 2 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nistarini College has been established in the summer house of Deshbandhu Chittaranjan Das, one of the greatest freedom fighters of India. From time to time various national and international personalities have visited the college and motivated the students. Four ChiefMinisters have visited the college over the years. The institution always celebrates all national and international events and festivals with appropriate cultural programmes and other activities. These days are clearly mentioned in the academic calendar (given below). There are also seminars and webinars on great thinkers and writers from the departments. A list of these are also given below. The Music department and the Cultural Committee of the college is given responsibility of organizing these programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices according to the format provided are given as attachment below. In short they are --

1. Online Departmental Lecture Series.

Because of COVID Lockdown from 15th March, online teaching and learning was the only mode of instruction. For the benefit of the students, online lecture series were organized with invited resource persons.All the online lecture sessions were organized in collaboration with the IQAC of the college, and other institutions, national or international. Some departments, like Botany and Economics, organized lecture series, spread over several days. From July 2020 to June 2021, seven departments organized eight lecture sessions.

2. Welfare Programmes During COVID.

During the lockdown the NSS units tried to tackle problems like food shortage, medical necessities, oxygen cylinders, and of general help in acquiring general necessities.

The NSS students, and PO-s, undertook social work during the COVID pandemic. The PO-s connected NGO-s and Government organizations, for the programmes. Four programmes were organized, the details of which are given in the attachments.

The NSS also undertook COVID awareness programmes in the adopted villages by putting up posters, distributing masks, and speaking to the village people.

File Description	Documents
Best practices in the Institutional website	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/03/Healty_practices_2020_2021.pdf
Any other relevant information	Format for Presentation of Best Practices (Institution should submit the Best Practices in this format only) BEST PRACTICE – I Online Departmental Lecture

Series 1. Title of the Practice "Online Departmental Lecture Series" 2. Objectives of the Practice What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice? (in about 20 words) Because of COVID Lockdown from 15th March, online teaching and learning was the only mode of instruction. For the benefit of the students, online lecture series were organized with invited resource persons. 3. The Context What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words) The initial problem was that the teachers had to made themselves technically equipped to organize these sessions, and arrange for YouTube streaming, as the number of participants often went way beyond the prescribed numbers in platforms like Zoom or Google Meet. 4. The Practice Describe the best practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced? (in about 50 words) All the online lecture sessions were organized in collaboration with the IQAC of the college, and other institutions, national or international. Some departments, like Botany and Economics, organized lecture series, spread over several days. From July 2020 to June 2021, seven departments organized eight lecture sessions. 5. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words. These webinars have been very effective in pandemic times. There were feedback forms at the end of the webinars, where we have had positive reviews, These webinars have also increased national and international collaborations between this college and

other institutions. 6. Problems Encountered and Resources Required Please identify the problems encountered and resources required to implement the practice (in about 30 words). The main problem was to make the departments technically equipped to conduct webinars. This problem was soon tackled. Rs.15,000/- was earmarked by the GB to each department for conducting these webinars. 7. Notes (Optional) Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 30 words). It can well be said that webinar sessions have come to stay. Any other information regarding Institutional Values and Best Practices which the institution would like to include. Format for Presentation of Best Practices (Institution should submit the Best Practices in this format only) Best Practice – II Welfare Programmes during COVID 1. Title of the Practice This title should capture the keywords that describe the practice. "Welfare Programmes During COVID". 2. Objectives of the Practice What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice? (in about 20 words) During the lockdown the NSS units tried to tackle problems like food shortage, medical necessities, oxygen cylinders, and of general help in acquiring general necessities. 3. The Context What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words) Challenge -- convincing students and their parents that it is the duty of students to do their social duty, even in times of pandemic. However, the girls were enthused. 4. The Practice Describe the best practice and its uniqueness in the context of India higher education. What

	were the constraints / limitations, if any, faced? (in about 50 words) The NSS students, and PO-s, undertook social work during the COVID pandemic. The PO-s connected NGO-s and Government organizations, for the programmes. Four programmes were organized, the details of which are given in the attachments. The NSS also undertook COVID awareness programmes in the adopted villages by putting up posters, distributing masks, and speaking to the village people. 5. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words. The biggest success of these welfare programmes was the satisfaction that these young college students got by working positively for the welfare of people. By collaborating with NGO-s and government departments, funds and assistance could be obtained for such programmes 6. Problems Encountered and Resources Required Please identify the problems encountered and resources required to implement the practice (in about 30 words). The problem was to convince students and their parents for working during the pandemic. The college provided funds for awareness programmes in the adopted villages. Funding also came from the NGO-s and government departments with whom the NSS collaborated 7. Notes (Optional) Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 30 words). The NSS units of the college have resolved that they will continue this voluntary service along with their collaborating partners throughout the pandemic period, and beyond that, too.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This first priority of this institution is the empowerment of the girl students of thisbackward, rural-dominated, tribal-dominated district of West Bengal, and give them national and international recognition in all aspects of teaching, learning, and extra-curricular activities. To this purpose, we have initiated a new scheme called "Earn While You Learn Scheme" in the college library, for Programme course students of the final year. The library, because of its size and pressure, always seems to be short of staff.To find a solution to this problem, the Principal proposed in the Governing Body that 3rd Year students can be engaged against remuneration, to do service in the library. This will enable them to earn some money for their studies, and will also create support staff for the library. Poor students will be given preference.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for the UG and PG courses are framed by the University as per the CBCS semester system. Whatever opportunity there is of modification of the syllabus, is done by the Board of Studies, and many of our teachers are members in the Boards of Studies of various subjects. The UGC permits 10% local modification of the UGC syllabus, and this 10% has been effected in this university, keeping in mind local considerations. The departments insist on a teaching plan from the teachers, who teach their part of the syllabus according to this plan. One class per week per teacher is earmarked for meeting their mentees. Remedial measures are taken for slow learners, and tutorial classes for advanced learners. Strict measures are taken so that the teachers complete their syllabus as per the stipulated number of classes earmarked in the University-sanctioned syllabus. The link for the routine that is followed for effective curriculum delivery is given below.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.nistarinicollege.ac.in/routine/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes. An academic calendar is prepared and distributed at the beginning of the year, and distributed during admission to the 1st year class. It is also distributed among all the students of the senior semesters. This calendar contains information about the probable dates of the internal examinations for each semester, and an attempt is made to adhere to these dates. As such, all students are informed well in advance about the probable dates of their due examinations.

All other important regular dates and programmes are mentioned

in the Academic Calendar. For example, dates of the days to be celebrated, Sports Day, Annual Prize Day, date of the Induction meeting for 1st Year students, dates of holidays, etc, are all informed in the academic calendar. The number of proposed working days in the year is also calculated and informed to the students.

The college has a well-planned system of continuous evaluation internally. It must first be noted that 10 marks per paper is allotted for internal evaluation in the CBCS semester system. Apart from this, there is the less-documented classroom assessment on a regular basis, and tutorial / remedial assessments in the classes allotted for mentee mentees.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/02/Final_academic_calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3281

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per the CBCS curriculum, Human values,Gender Ussues, and Environment conscuousness are integrated into the curricula of all the programmes and courses taught in the college. Gender issues are of predominant importance in this college, because it is a women's college, and special care is taken to impart knowledge about women's rights and problems. Environmental Studies is a compulsory subject for all students, both in Humanities and Science streams. Professional ethics are imparted to the students through the Career Counselling Cell.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1996

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.nistarinicollege.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.nistarinicollege.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1674

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1129

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In each department mentors are allotted for each student. The mentors assess the learning level of the students, and the learning levels of the students are also assessed by the class performances and the Internal examinations.The mentors thenassist them with study materials. Advanced study materials are allotted to advanced learners, and books are recommended to them for study. Mentoring classes are allotted in the Routine, and followed by the departments. For slow learners remedial classes are allotted in the Routine. They are specially attended to by the mentors. This is how the teachers teach slow and advanced learners with special attention.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4345	87

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student-centric methodology is inherent in the CBCS system, and the curriculum integrates experiential learning, participative learning and problem solving. Study tours and field tours are regularly conducted by departments which have such tours in their syllabus (see attahed file). Other departments like Geography and Nutrition also conduct tours to the Geological Survey of India or the Food Department of the Government, over and above their regular tours. Arts departments take their students to other colleges to attend seminars on relevant topics. Webinars are widely attended by students. Students of the Misic department are encouraged to attend musical programmes and the Music department is often invited to perform in various government and non-government programmes outside the college, particularly by the Information and Cultural Department of the government. These programmes give them hands-on experience. Student seminars are also conducted by various departments to allow students to speak on subjects of their choice. In all, the college emcourages student-centric learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.nistarinicollege.ac.in/aqar/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020-2021 has been a year almost totally under lockdown due to COVID. As such, all teaching and learning during this year has been online, with the assistanc eof ICT tools. Teaching was conducted through either Google Meet or

Zoom, and sometimes, Webex. Webinars have been organized regularly, on National and International levels. Two International collaborations were signed to effect these interactive sessions. The online classes were made interesting through Powerpoint presentations and use of internet. Whatsapp groups were formed for the students of each course, and study materials were shared through these groups. All class, webinars, and other notices were shared through these groups.

Throughout the year, this college supplied reports of online activities during the year to the University and the West Bengal Higher Education department. These reports are given as attachment. The University also published a report of the online activites of all the colleges under the SKB University, and the report of Nistarini College was also included in it.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

86

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

998

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-planned system of continuous evaluation internally. It must first be noted that 10 marks per paper is allotted for internal evaluation in the CBCS semester system. Of these 10 marks, 3 marks are allotted for class attendance, and 7 for internal examinations, or tutorials, or classroom assessment. Our college opts for internal examinations, conducted centrally for Programme Courses, and departmentally for Honours courses. As each internal examination is conducted semester wise, such general examinations are held twice a year. Apart from this, there is the less-documented classroom assessment on a regular basis, and tutorial / remedial assessments in the classes allotted for mentormentees. Taken together, a continuous evaluation is held throughout the year.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

If any student has any grievance regarding internal examinations, she first goes to the departmental Head with her complaint. Normally the departmental Head solves her problem, for all the scripts / somuments regarding her examination is in his custody. If the Head is unable to solve the problem, she writes to the Principal, who calls the Convenor of the Examination sub-committee. They solve her problem. If there is any probkem regarding the marks that have been sent to the University, then the Principal acts according to the advice of the Controller of Examinations, and the problem is solved.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and Course outcomes for all programmes offered by the institution are stated and displayed on the college website and

communicated to teachers and students. The link is provided below, and the CO-s for all programmes are given as attachment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nistarinicollege.ac.in/co-po-pso/
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and course outcomes are evaluated by the concerned departments at the end of the semester, after the internal examinations, and the University examinations. Upto a certain extent, the results express whether the Course outcomes have been attained. Apart from this, the progression of the students after the final exams give a picture of whether the Course outcomes have been attained or not.

One way of judging the Course outcome is by the number of toppers that have been produced by this college in its affiliating university. This list is given below as attachment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nistarinicollege.ac.in/co-po-pso/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1052

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nistarinicollege.ac.in/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File]()
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The teachers are constantly encouraged to initiate or participate in reaearch and innovations, but keeping in mind the Intellectual Property laws. An online workshop on Intellectual Property Rights was conducted on 10.04.2021 for both teachers and students, and there were more than 200 participants. Books have been purchased in the college library on the requisitions submitted by teachers for research purposes. Instruments have been purchased for their purpose. Apart from this, this college is used as a research centre for the students of the SKB University Education department, and several students often come here to conduct their research. The UGC has not been providing funds for research for a long time, and that is why Minor Reaearch Projects have not been conducted. However, the college is discussing the need for promiting research through college funds, though such funds will not be of a large amount.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This college is one which is extremely strong in its dedication to community work in all forms. This work is mainly carried out by the four units of the National Service Scheme (NSS), under the guidance of the four Programme Officers of the four units. This year, being mostly under lockdown because of COVID, the community work was mainly centred on spreading awareness regarding COVID, and assisting the general public, who were facing problems during lockdown. In doing this, many of our students also faced risk of contracting COVID, but they, nevertheless, continued with their social commitments. The college has decided to felicitate these students after lockdoen is lifted. In any case, the college has a very positive po,icy of awarding prizes to the best performers of the four units of the NSS.

Apart from this, during this year, various COVID sensitization programmes were held for the students, teachers, and the

community, which are mentioned in the attached report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

49

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4125

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college has an infrastructure that is the envy of several institutions in this area. There are at present 50 classrooms, 13 laboratories, 3 hostels, a 900-seater auditorium, seminar and conference halls, and several other facilities. However, because of the increase in the number of students over the years, there is always a need for more space and more classrooms. We also have to allot rooms for the various cells in the college, and for the NCC and the NSS. As such, we are at present constructing a new building with RUSA funds, and more classrooms are under construction. The equipment in the laboratories is being increased every year, and computers are also purchased regularly. As such, though the teaching learning equipment and infrastructure is extensive, we are always trying to increase and upgrade it for the use of the students and teachers in the present age.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nistarinicollege.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has excellent facilities for cultural actibities, sports, games, gymnasium, yoga centrem and other

such activities. It must be reiterated that there arefull-fledged undergraduate departments for Music (hindusthani Classical and Rabindra Sangeet) and Physical Education in the college. The Music department has been running from 1997, and the Physical Education department from 2010. The Music department also conducts a Certificate course for Indian dance. All the facilities related to Music and Dance are under the supervision of the Music department, and all the facilities for sports, games (both indoor and outdoor), gymnasium, and yoga are under the supervision of the Department of Physical Education. There is a 900-seater Auditoruum for cultural activities, and a field, a tennis court, and a basketball court, a gymnasium, and a large hall for sporting activities.

The college has been regularly winning sporting events on the University, District and State level, and some of our students have also won awards in yoga and karate on the International level. As this year has suffered from the lockdown because of COVID, all physical sporting and cultural events had been kept on hold. As such, there had been no opportunity for the students on these fronts this year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/4.1.3.-Lan-enbled_classrom_pictures.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

80.28149

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated, using CAMS 2.0 software. Through this software, which is integrated with the college office, so that student data can be accessed, the library provides various services and facilities like student and staff membership entry, book database entry, book issue and return, student library card printing with barcode, books barcode printing, stock checking, viewing of the reports of book issue, etc. All library data is available through the sodtware, and there is a special website for the college library, which is integrated with the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/4.2.1_Library_software_Pictures_merged.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.094

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

65

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are continuously upgraded in the college. Even though there was complete lockdown throughout the year 2020-21, because of the COVID pandemic, the teaching-learning process continued through the virtual mode, and online examinations were held on time. As such, teachers had to come often to the

college for library work, online teaching, and webinars. 13 computers were purchased during the year, ensuring that every department had computer faculties of its own, and internet connection. The internet speed was increaseed from 60 MBPS in 2019-20 to 130 MBPS in 2020-21. Wi Fi connections have been installed in various areas of the college, where teachers and staff use the internet the most, such as the staff room, the library, and the office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

139

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.87667

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic, and support facilities are maintained and utilized with the help of various sub-committees and various departments, including the library. These work as follows –

1) The Purchase committee : The convenor of the Purchase sub-committee is the convenor of the IQAC. Each department submits their requisitions to the Convenor as and when required. After a short interval the Convenor calls a meeting where requisitions for purchases are recorded and estimates placed.

2) The Building Committee : This Committee oversees old buildings and construction of new facilities. It prepares estimates and places its requisitions for funds to the Finance Committee. The Building Committee has as a member the District Engineer and an SAE, who is the paid overseer of the college.

3) The Finance Committee : This is the most important committee under the supervision of the Governing Body. All estimates are placed in the Finance Committee, and funds allotted for each requisition.

4) The Library Committee : The Library Committee oversees all administrative aspects of the college library, including policy matters, problem solving, and new schemes.

5) Other facilities like laboratories are maintained by the departments with the help of laboratory staff like laboratory attendants and sweepers. A stock register is maintained, and instruments are regularly kept up to date. Sports infrastructure is maintained by the Physical Education department, and the Music instruments are maintained by the Music department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/08/Important-Cells_G-B-Committees-2022.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3456

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	[https://www.nistarinicollege.ac.in/ssr/#1 681215775045-41e0aff4-1f1d](https://www.nistarinicollege.ac.in/ssr/#1681215775045-41e0aff4-1f1d)
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2675

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2675

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

479

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

29

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All academic and administrative bodies of the college, including the Governing Body of the college, are constituted with students' representatives. As per government regulation, the six sub-committees under the Students' Union are – Cultural, Sports, Magazine, Vigyan Mancha, Students' Welfare, and Common Room. Each committee is headed by a teacher, along with a complete sub-committee constituted by the Teachers' Council. Basically, all these activities are conducted by the students, under the supervision of a teacher along with a sub-committee. Apart from these activities, students' representatives are also there in the Governing Body, in the IQAC, and the Hostel Committee. The representative in the Governing Body and the IQAC can give her suggestions on all aspects of the college. The Hostel representatives are taken from each of the First, Second, and Third Year student inmates in the hostel. The Saraswati Puja Committee in the college, also consists of students, primarily, and bhog is distributed to almost 2500 students on the occasion of the Puja.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/08/Modified-Hostel-Prospectus.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered Alumni Association in the college. The registration number is -- ACJP-A.1076-2003-04-1.10.000, dated 4th August 2022. The Alumni Assocuation assists the college in all its activities.

1. In 2020-21 four meetings were held online, because of COVID lockdown. The dates of the meetings are – 20/08/2020, 13/12/2020, 21/02/2021, and 20/06/2021.
2. As per resolution of the meeting dated 20/06/2021, a webinar was held by the Alumni Association on 08/08/2021, on Facebook Live, for newly admitted students
3. As per the resolution of 20/06/2021, the Alumni Association collected funds for poor people in the COVID pandemic, and distributed essentials to them. The amount collected for this purpose was Rs.10,000/-.
4. In the year 2020-21, the amount collected by the Alumni Association was Rs.18,000/-

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/5.4.1_Alumni_photo.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is connected with the development and empowerment of girl students in a backward area of the country, to make them capable citizens in today's world.

The Governing Body and the IQAC framethe policies that synchoronize with the vision and mission of the college.

With these policies, the college tries to implement the following in all its policies --

1. To make the college technoligically updated, and to strive to enable the students to be updated too.

2. To encourage the students to complete their degree and to pass their exams effectively.

3. To take initiatives to train the students to be more employable.

4. To emphasize the importance of sports, games and the fine arts, both in the curriculum, and in the programmes of the college.

5. To reward the students and staff when they perform well.

6. To create an eco-friendly campus, and to create environment consciousness among the students..

7. To make the students conscious of their social responsibilities as good citizens.

8. To encourage the students to be self-sufficient, both individually and professionally.

All these matters are inherent in the policies that are framed by the college authorities.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/governing-body/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practices of decentralization and participative management are as follows :

1) The general work of the college is divided into 10 heads by the Teachers Council, and into 8 heads by the Governing Body. Each head has a sub-committee in charge of it, consisting of teachers and non-teaching staff. The ten heads under the Teachers' Council are – Culture, Sports, Magazine, Library, Common Room, Vigyan Parishad, Students' Welfare, Examination, Routine, and Infrastructure Maintenance. The eight heads under the Governing Body are – Finance, Purchase, Building, Provident Fund, Admission, Canteen, RUSA, and IQAC. Each sub-committee does its own work from planning to implementation, and is answerable to the Teachers' Council or the Governing Body as the case may be. Budgetary allocation is done by the Finance Committee, as and when the requisition is submitted to it.

2) All official work, too, is divided among the office staff for reasons of good management. For example, the examination work done by the office is divided among the various staff by the Head Clerk, and each does his part for smooth running of

the examination system. The same is done with other jobs like scholarships and university-related jobs. The office is divided into the Accounts section and the Students' Section, so that the relevant work is done by the person in charge of that job.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/08/Important-Cells_G-B-Committees-2022.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The plan of the institution, in accordance with its vision and mission, is effectively deployed through the various sub-committees under the Governing Body and the Teachers' Council. There are also the units of the NSS and the NCC.

Teaching and learning : The Teachers' Councilmeets from time to timeto plan and discuss matters relating to academics and the sub-committees under it.After lockdown, the Teachers' Council took the decision to conduct all academic activities online, and this was carried out successfully throughout the year. Examinations were also conducted online.

Library : Library books are being purchased as per new CBCS syllabus. As such, new books for all departments are being purchased according to the lists received from the various departments. The library is fully automated.

ICT : The Office, library, and all departments are fully computerized, and all online activities are carried on according to need.

Human Resource Management: There are various cells in the college to cater to the management of human resource. The Career-Counselling Cell organizes programmes for training and placement of the students.All academic departments have Skill-Enhancement Courses as a part of the CBCS curriculum.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2021/11/MINUTES_OF_MEETINGS_2020-21.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The highest administrative body of the college is the Governing Body, to which all issues regarding planning, finances, administration, and discipline are referred. The Governing Body is headed by the President of the Governing Body (at present, Dr. Subal Ch. De), and consists of the Principal as Secretary, three representatives of the teaching staff, one representative of the non-teaching staff, two nominees of the Government, one nominee of the State Council of Higher Education, and one Students' Representative. Apart from the Governing Body administrative decisions regarding academics are taken by the Teachers' Council. The entire office of the college, and the central library are computerized. Online methods of communicating with the students and the staff are implemented constantly. There are WhatsApp groups for the teachers and students, and connectivity with them is therefore increased. The office software works through online mode, and can be accessed throughout the college, and also from outside. Internet services are given free of cost to all sections. Students have an internet corner for free use..

All appointments of teaching and non-teaching staff is carried out as per procedure chalked out the government. The government service rules are followed all through their service period.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes are in place for all staffof the college :

1. Teaching Staff :

Staff quarters are provided for teaching staff. Sevenfamilies of the teaching staff are residing in the staff quarters. There is alsooption for Government health scheme for teaching staff.Use of college vehicle is permitted for personal use on payment of hiring charges.

2. Non-teaching staff :

Option for Government health scheme is available for non-teaching staff. Use of college vehicle is permitted for personal use on payment of subsidized hiring charges. Festival advance is provided from the college fund to all the non-

teaching staff, both full-time and casual. The remuneration of
the casual and saily wage staff of the college is increased
every uear by the Governing Body.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

This institution has a balanced system of appraisal of the performance of the teaching and the non-teaching staff.

Teaching Staff :

Each of the teaching staff has to pass through a rigorous process of appraisal through a prescribed form that is countersigned by the Principal and University and Government experts, before each stage of promotion. There are three stages of promotion in the designation of Assistant Professor, before the teacher can be promoted to the stage of Associate Professor. As per this format, the teacher is judged on several counts, apart from academic activities, which include administrative work, work related to student activities, and other extra-curricular work. Apart from this every teacher is evaluated by the Governing Body before confirmation of services. In the process of evaluation, the ROPA 19 rules are taken into account.

Non-teaching staff :

Each member of the non-teaching staff have to be given a report of satisfactory service before their promotiions, or before their 10year or 20 year benefits. The Principal and the Governing Body constantly monitors their activities on a daily basis. The Principal reports to the Governing Body from ti,e to time regarding their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is an internal method in place for regular auditing of accounts. The Accountant and Bursar first check all accounts and then bills are sent to the Principal for approval. All financial decisions are taken by the Finance Committee, which includes as its members the President of the Governing Body and a Government nominee. As such, there is a definite mechanism for a continuous system of audit internally.

The college conducts Annual Audit byauditors appointed by the

Government. As such, the resources of the college are utilized to the utmost. In the year 2020-21, however, the government has not yet sent the name of the auditor for this college, even after several reminders, and as such, audited reports of accounts cannot be sent with this AQAR. The college plans to conduct the annual audit internally till the name of the auditor is received from the government. Other internal audits are regularly conducted individually for other accounts, such as the UGC or the Hostel. These reports are integrated with the government audit when this is conducted.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always strives for mobilization of resources and optimal utilization of funds. From time to time requisitions for purchase are collected from the departments, the library and the office, and placed in the Purchase Committee of the college, which considers them and forwards them to the Finance Committee.All Financial decisions are taken by the Governing Body of the college, on the recommendation of the Finance Committee of the college. Accounts are maintained

by the Accountant, and then placed in the Finance Committee and Governing Body for approval. All other financial recommendations are placed by the Purchase Committee and the Teachers' Council. The entire financial system of the college is computerized and runs on the office software CAMS. The college conducts Annual Audit byauditors appointed by the Government. As such, the resources of the college are utilized to the utmost. In the year 2020-21, however, the government has not yet sent the name of the auditor for this college, even after several reminders, and as such, audited reports of accounts cannot be sent with this AQAR. The college plans to conduct the annual audit internally till the name of the auditor is received from the government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

* The IQAC has promoted the teaching learning process through technology and online methodologies, so that the teaching learning activities are not hampered during lockdown.

* Collaborating with NSS in tree-planting ceremony, to further improve the green environment of the college.

* Organizing webinars along with various departments for the benefit of students and teachers during the lockdown period.

* Preparing lists of necessary equipment for purchase from RUSA and the college fund, so that the various departments can be benefitted.

* Initiating an online courses in collaboration with the Career-Counselling Cell.

* Taking steps for opening of PG in Geography.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2021/11/MINUTES_OF_MEETINGS_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has continuously monitored the teaching-learning process, particularly during the lockdown period. The reports of the online teaching-learning process has been continuously submitted to the university and the government during the year. Webinars have been organized by the various departments in collaboration with the IQAC throughout the year. The reports submitted to the university are given below as attachment.

File Description	Documents
Paste link for additional information	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/09/6.5.2_Webinar_Supporting_documents_2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This is a women's college, and all measures that are taken in the college for the students are for women. All the infrastructure, hostels, and common rooms are for women. A large section of teachers is made up of women, and staff quarters are allotted to them. Various wellfare schemes and scholarships are in place for the girl students. Yet, gender sensitization programmes and webinars are conducted every year for the students, to increase awareness of their rights and opportunities. Even though this year was under lockdown, we did conduct a programme on feminism, the details of which are given below.

File Description	Documents
Annual gender sensitization action plan	Gender Studies: Theory and Praxis organised by Department of English, Nistarini College, SKBU as Convener on 7 July, 2021
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security provided by security agency for both college students and hostel inmates. b. Counselling is provided through the mentor-mentee interactions. c. Common Room facilities are available for the students. d. Day-care centre is not available, but if any student or teacher requires assistance with children, this is provided in the college hostel temporarily. e. Vending machines for napkins have been installed in the college and the hostel by the Rotary Club and the Zilla Parishad. r

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have separate bins, as given in the geo-tagged photos, for solid waste, liquid waste, disposable and non-disposable waste, bio-degradable and non-biodegradable waste. The Purulia Municipality works with the college in removing all these categories of waste from time to time, both from the college and the hostel premises. E-waste is maintained by the Computer

Science department, and disposed of at intervals. That part of the E-waste that can be used for hardware teaching, is used by the Computer Science department in its Hardware laboratory. There is a separate pit for hazardous chemicals, which are buried in a pit, as shown in the attached photo.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This is a women's college, and all reservations norms of the government are followed in admission of students and in recruitment of teaching and non-teaching staff. For recruitment of teaching and non-teaching staff, the 100-point roster is followed rigorously. In the admission of students it must be mentioned that Purulia district, in which the college is situated, is one of the most backward districts of the country, and is tribal dominated. We are happy that sometimes we admit more students from the ST community than is stupulated in the government rules.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college puts great importance on sensitization of the students and the staff towards their constitutional values, rights, duties, and responsibilities.

Firstly, the college regularly organizes seminars and awareness programmes to make the students (this is a girls' college) aware of their constitutional rights, and women's issues.

Though this was a year of lockdown, three such programmes were organized online. The details are given in the attachment below.

Secondly, this college is one of the leading institutions of this state, in which the students are regularly trained for the Youth Parliament Competitions every year, which are organized by the Department of Parliamentary Affairs. Nistarini College almost always wins the First Prize in the District Level Competition, and has also regularly won first or second prizes in the State / Divisional level. In the District level competition this college has won the first prize in the years 2011, 2012, 2013, 2014, 2015, 2016, 2017, and 2019. In the State / Divisional level competitions, the college won the 1st prize in 202and 2015, Runners up in 2016 and 2017, and j3rd in 2019.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	7.1.9 Sensitization of the students and employees of the institution to the constitutional values, rights, duties and responsibilities of citizens The college puts great importance on sensitization of the students and the staff towards their constitutional values, rights, duties, and responsibilities. 1) Firstly, the college regularly organizes seminars and awareness programmes to make the students (this is a girls' college) aware of their constitutional rights, and women's issues. Though this was a year of lockdown, three such programmes were organized online – a. Awareness programme on Rural livelihood for women on 18.07.20, organized in collaboration with Tapananda Rural Development Society. b. Training and Motivation for Women SHG Groups and Women farmers on Medicinal Plant and aromatic Plant cultvation and Value addition Cultivations from 17.0.09.2020 to .24.9.2020. c. Webinar on Women Development in Purulia 08.03.21 on the occasion of International Women Day. This was also organized in collaboration

	with the Tapananda Rural Development Society. 2) Secondly, this college is one of the leading institutions of this state, in which the students are regularly trained for the Youth Parliament Competitions every year, which are organized by the Department of Parliamentary Affairs. Nistarini College almost always wins the First Prize in the District Level Competition, and has also regularly won first or second prizes in the State / Divisional level. The following list, compiled from the year 2011, will speak for itself – i. 2011 : 1st in District level competition. ii. 2011 : Best Speaker and Best Opposition leader in State level competition. iii. 2012: 1st in District level competition. iv. 2012 : Winners in State level competition. The team felicitated by the Chief Minister in the West Bengal Assembly. v. 2013 : 1st in District level competition. vi. 2014 : 1st in District level competition. vii. 2015 : 1st in District level competition viii. 2015 : Winners in the Divisional level competition. Team felicitated by the West Bengal Government on 19/02/2015. ix. 2016 : 1st in District level competition. x. 2016 : Runners-up in the Divisional level competition. xi. 2017 : 1st in the District level competition. xii. 2017 : Runners-up in the Divisional level competition. xiii. 2019 : 1st in the District level competition. xiv. 2019 : 3rd in the Divisional level competition. The YPC competitions were not held in 2020 or 2021, because of COVID lockdown. All the above shows that the college gives utmost importance to the inculcation of Parliamentary values and duties among the students of the college.
Any other relevant information	https://www.nistarinicollege.ac.in/aqar/#1664255237391-3a70cdac-e5f6

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nistarini College has been established in the summer house of Deshbandhu Chittaranjan Das, one of the greatest freedom fighters of India. From time to time various national and international personalities have visited the college and motivated the students. Four ChiefMinisters have visited the college over the years. The institution always celebrates all national and international events and festivals with appropriate cultural programmes and other activities. These days are clearly mentioned in the academic calendar (given below). There are also seminars and webinars on great thinkers and writers from the departments. A list of these are also given below. The Music department and the Cultural Committee of the college is given responsibility of organizing these programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices according to the format provided are given as attachment below. In short they are --

1. Online Departmental Lecture Series.

Because of COVID Lockdown from 15th March, online teaching and learning was the only mode of instruction. For the benefit of the students, online lecture series were organized with invited resource persons.All the online lecture sessions were organized in collaboration with the IQAC of the college, and other institutions, national or international. Some departments, like Botany and Economics, organized lecture series, spread over several days. From July 2020 to June 2021, seven departments organized eight lecture sessions.

2. Welfare Programmes During COVID.

During the lockdown the NSS units tried to tackle problems like food shortage, medical necessities, oxygen cylinders, and of general help in acquiring general necessities.

The NSS students, and PO-s, undertook social work during the COVID pandemic. The PO-s connected NGO-s and Government organizations, for the programmes. Four programmes were organized, the details of which are given in the attachments.

The NSS also undertook COVID awareness programmes in the adopted villages by putting up posters, distributing masks, and speaking to the village people.

File Description	Documents
Best practices in the Institutional website	https://www.nistarinicollege.ac.in/wp-content/uploads/2022/03/Healty_practices_2020_2021.pdf
Any other relevant information	Format for Presentation of Best Practices (Institution should submit the Best Practices in this format only) BEST PRACTICE – I Online Departmental Lecture Series 1. Title of the Practice "Online Departmental Lecture Series" 2. Objectives of the Practice What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice? (in about 20 words) Because of COVID Lockdown from 15th March, online teaching and learning was the only mode of instruction. For the benefit of the students, online lecture series were organized with invited resource persons. 3. The Context What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words) The initial problem was that the teachers had to made themselves technically equipped to organize these sessions, and arrange for YouTube streaming, as the number of participants often went way beyond the prescribed numbers in platforms like Zoom or Google Meet. 4. The Practice Describe the best practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced? (in about 50 words) All the online lecture sessions were organized in collaboration with the IQAC of the college, and other institutions, national or international. Some departments, like Botany and Economics, organized lecture series, spread over several days. From

July 2020 to June 2021, seven departments organized eight lecture sessions. 5. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words. These webinars have been very effective in pandemic times. There were feedback forms at the end of the webinars, where we have had positive reviews, These webinars have also increased national and international collaborations between this college and other institutions. 6. Problems Encountered and Resources Required Please identify the problems encountered and resources required to implement the practice (in about 30 words). The main problem was to make the departments technically equipped to conduct webinars. This problem was soon tackled. Rs.15,000/- was earmarked by the GB to each department for conducting these webinars. 7. Notes (Optional) Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 30 words). It can well be said that webinar sessions have come to stay. Any other information regarding Institutional Values and Best Practices which the institution would like to include. Format for Presentation of Best Practices (Institution should submit the Best Practices in this format only) Best Practice – II Welfare Programmes during COVID 1. Title of the Practice This title should capture the keywords that describe the practice. "Welfare Programmes During COVID". 2. Objectives of the Practice What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice? (in about 20 words) During the lockdown the NSS units tried to tackle problems like food shortage,

medical necessities, oxygen cylinders, and of general help in acquiring general necessities. 3. The Context What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words) Challenge -- convincing students and their parents that it is the duty of students to do their social duty, even in times of pandemic. However, the girls were enthused. 4. The Practice Describe the best practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced? (in about 50 words) The NSS students, and PO-s, undertook social work during the COVID pandemic. The PO-s connected NGO-s and Government organizations, for the programmes. Four programmes were organized, the details of which are given in the attachments. The NSS also undertook COVID awareness programmes in the adopted villages by putting up posters, distributing masks, and speaking to the village people. 5. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words. The biggest success of these welfare programmes was the satisfaction that these young college students got by working positively for the welfare of people. By collaborating with NGO-s and government departments, funds and assistance could be obtained for such programmes 6. Problems Encountered and Resources Required Please identify the problems encountered and resources required to implement the practice (in about 30 words). The problem was to convince students and their parents for working during the pandemic. The college provided funds for awareness programmes in the adopted villages. Funding also

	came from the NGO-s and government departments with whom the NSS collaborated 7. Notes (Optional) Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 30 words). The NSS units of the college have resolved that they will continue this voluntary service along with their collaborating partners throughout the pandemic period, and beyond that, too.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This first priority of this institution is the empowerment of the girl students of thisbackward, rural-dominated, tribal-dominated district of West Bengal, and give them national and international recognition in all aspects of teaching, learning, and extra-curricular activities. To this purpose, we have initiated a new scheme called "Earn While You Learn Scheme" in the college library, for Programme course students of the final year. The library, because of its size and pressure, always seems to be short of staff.To find a solution to this problem, the Principal proposed in the Governing Body that 3rd Year students can be engaged against remuneration, to do service in the library. This will enable them to earn some money for their studies, and will also create support staff for the library. Poor students will be given preference.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Some of the future plans of the institution are as follows --

1) To increase use of computers in teaching and learning.

2) To make the campus Wi-fi enables.

3) To develop a central computer hub for students and teachers.

4) To maintain distance, keeping in mind COVID regulations in the taking of classes after lockdown is lifted.

5) To increase online classes during COVID lockdown.

6) To develop an e-library.

7) To increase webinars.

8) To develop an advanced learning zone for advanced learners and teachers.

9) To increase benefits for physically handicapped students.

10) To increase the number of toilets and drinking water outlets for students.

11) To keep better track of pass out students through the Alumni Association of the college.