



# NISTARINI COLLEGE, PURULIA

(GOVT. SPONSORED) \* NAAC ACCREDITED "A" GRADE

Deshbandhu Road, P.O. & Dist: Purulia, Pin: 723101, West Bengal

RefNo:: 10/ADV/NC/23-24

Date: 21.07.2023

**Tender for supply different items (Rate Contract)**  
**for empanelment of Vendors for purchases**  
**amounting to Less than 1 (One) Lac**

Nistarini College is looking for interested bidder(s) who has/have experience in supply of different Items (As per Annexure – 1).

Last date of bid submission: 02.08.2023 upto 1.00p.m.

- a) The bidder(s) is/are requested to "QUOTE" on the basis of Maximum Retail Price (MRP), inclusive of all Taxes/GST, other duties (if any), and GST, IT, SD etc. would be deducted as per Govt. Rule.
- b) In case of non-availability of "MRP" of any enlisted items given in the **Format of Bid (Annexure-1)**, Vendors list will be prepared on the basis of their credentials, provided the vendor fulfills the eligibility criteria.
- c) In case of non-availability of "MRP" of any item(s), sealed quotations be invited amongst the enlisted vendors.
- d) Bidder(s) should deposit non-refundable Tender Fees Rs.500/- (Rupees five hundred) only by NEFT in favour of **NISTARINI COLLEGE, PURULIA (A/C No: 1102104000008310, IFSC: IBKL0001102)** and Print copy of the transaction slip to be submitted with Tender documents.
- e) Tender documents should be submitted to The Principal, Nistarini College, D. B. Road, Purulia-723101, with Tender reference number indicated at the outside of the envelope.
- f) This empanelment will be valid for 1 yr. only from the date of Empanelment and may extend on mutual consent.
- g) Selected bidders will supply the material at Nistarini College, Purulia as per requirement at their own cost.
- h) Payment of bill will be made through by crossed account payee Cheque or electronic payment (NEFT/RTGS) only after delivery of the items.
- i) All product must be in good quality and reputed brand.
- j) There is no provision for making advance payment to the Supplier(s) / Agency(ics) / Company(ics). Payment will be made after receiving the items.
- k) L1 of a particular item will be empanelled for supply.
- l) The empanelment may be cancelled at any time.
- m) If L1 bidder failed to supply any items and if any bidder agreed to supply at the rate of L1 that may be accepted.



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## Eligibility Criteria for Participation:

The intending contractor(s) / bidder(s) will has/have to produce the following credentials/certificates etc. to the Principal along with the prayerto participate in the bidding process:

- Photocopy of the PAN Card.
- Photocopy of valid Trade License.
- Photocopy of Profession Tax Clearance Certificate with latest P. Tax Challan.
- Photocopy of GST Registration Certificate.
- Photocopy of credentials of related specific supply / works or similar type of supply / works within last 3 (three) years.
- No incomplete / conditional prayer will be accepted under any circumstances.
- During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers submitted are found incorrect / manufactured / fabricated, that bidder(s)/application(s) will be rejected without any prejudice.
- Any additional or special information that the vendor wishes to impart.

**N.B: TheCollege Authority reserves the right to reject any bidder including LI bidder or to cancel the wholebidding process without assigning any reasonwhatsoever.**

No store room or godown be provided to the working agency.

Working hours: 10.00 am to 5.00 pm. No staff of working agency be allowed in the college campus beyond working hours.

Principal

Nistarini College, Purulia

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## Supplier Detail

Name of the Supplier/ Agency/

Company/Bidder :

Address :

Contact No :

Wahtsaap No :

Email :

PAN :

GSTNo :

Experience / CredentialsinSupply :

Date:

FullSignature

Place:





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## Format of Bid Annexure:1

Sl.No	Itemsname	Rate Quoted including GST on MRP .....% Less /, .....% Above/ At Per
1	Computer and Computer related Items including photocopier items	
2	Stationary Items including Green and White Boards	
3	Furniture and related Items	
3	Books	
4	Laboratory Instruments / Equipment and Practical tools / materials	
5	UPS / Battery and Inverter	
6	Medical Equipment and Health related tools / materials	
7	Games and Sports related Instruments, Tools and materials	
8	Food items	
9	Plants	
10	Papers for Printing and office use purpose	
11	Press and Printing works	
12	Musical Instrument	

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Signature of Bidder / Contractor / Supplier