



## **NISTARINI COLLEGE, PURULIA**

### **CODE OF CONDUCT FOR TEACHERS**

1. Subject to the provisions of the West Bengal College Teachers (Security of Service) Act, 1975 the teachers of a college (including the Principal), shall be subject to the following code of conduct.
2. A whole-time teacher (including SACT) shall be required to give lectures, take tutorials, conduct laboratory sessions, field work and educational tours and undertake any other activity connected with imparting instructions to the students according to the time table and the prescribed curriculum and as desired by the Departmental Committee.
3. A whole-time teacher shall assist the Department, College, and the University in conducting examinations which duties include paper setting, moderation of question papers as required by the University, invigilation, conducting practical and viva voce examinations, evaluation of answer scripts, internal assessment of students, tabulation and any other activity connected with examinations.
4. A whole-time teacher is also required to carry on research and guide and assist research students as required.
5. A whole-time teacher is expected and encouraged to venture in research, academic, and other college-related collaboration with other educational institutes, research organizations, faculty or industry personnel.
6. A whole-time teacher shall assist the department and the college including maintaining discipline in the Department and the college. He shall participate in the deliberations and the activities of the department, and serve on various committees of the college, as required.
7. The teacher is required to assist in any administrative work assigned by the Principal / appropriate authority.
8. A whole-time teacher shall also assist the Head of the institution and the departmental administration in carrying out the functions relating to the educational responsibilities of the department and the college, viz., assisting in appraising applications for admissions, advising and counselling of students, assisting in the running of the hostels and messes attached to the University and also serving on various committees and sub-committees set up by the Principal or any other appropriate authority of the College.
9. Teachers are required to maintain a restrained and balanced demeanour in both appearance and behaviour, as suitable for an educational institution. They shall be punctual and dedicated to any assignment allotted to them.
10. Teachers shall not express any opinion to either staff or students, that is communal, racist, or sexist.
11. Teachers shall assist students as mentors and advisors, apart from their role as teachers.
12. Teachers shall always maintain a cordial, respectful, and professional behaviour to all the staff and students of the college.

Principal

**Principal**  
**Nistarini College Purulia**