

GRIEVANCE REDRESSAL MECHANISM: DEPARTMENT OF PHYSICAL EDUCATION

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

The college has a well-planned system of continuous evaluation internally. It must first be noted that 10 Marks per paper is allotted for internal evaluation in the CBCS semester system. Within 10 marks, 3 marks are allotted for class attendance, and 7 for internal examinations, tutorials, or classroom assessment. Department of Physical Education conducted internal exam centrally. Sometimes the internal is conducted by the respective department for practical subject. As each internal examination is conducted semester wise, such general examinations are held twice a year. Apart from this, there is the less-documented classroom assessment on a regular basis, and tutorial / remedial assessments in the classes allotted for mentor mentees. The department of Physical Education holds students seminars as a mode of assessment and coaching camp.

To deal with all Internal Assessment related grievances, there is an examination Committee. Grievance related to examination are dealt with special care for the benefit of the students. If any grievance is found then the department tries to sort the problems immediately for internal Examination. If any student has any grievance regarding internal examinations, she first goes to the departmental Head/Coordinator bringing her complaint. Normally the departmental Head solves her problems, for all the scripts regarding her examination and take them in their custody. If the Head is unable to solve the problem, she /he forwards it to the Principal, who calls the respective Convenor of the Examination sub-committee. If there is any problem regarding the marks that have been sent to the University, then the Principal acts according to the advice of the Controller of Examinations.

After the publication of University Examination result, the students can apply for review or Scrutiny in any number of papers through the university web portal by paying requisite fees. If the student is still unsatisfied, she can apply for a copy of the answer scripts as per RTI act.

The Department of Physical Education has also students feedback system where students can submit their grievances.