

**REPORT ON GRIEVANCE REDRESSAL MECHANISM OF
INTERNAL ASSESSMENT EXAMINATION**

DEPARTMENT OF CHEMISTRY

NISTARINI COLLEGE, PURULIA

STANDARD PROTOCOL:

As per the policy of the college, after the admission and verification process of the students is over, the Induction Meeting is held and normal classes commence. After a period of approximately 1 month an Internal Assessment is taken and the students are categorized into ‘Advanced Learners (ALs)’, ‘Moderate Learners (MLs)’ and ‘Slow Learners (SLs)’. Accordingly, tutorial classes are taken for ALs & MLs, and remedial classes are taken for SLs. Departments have the autonomy to arrange remedial and tutorial classes according to their departmental routine and take the remedial & tutorial classes either online or offline or in hybrid mode.

Department of Chemistry conducts the continuous internal evaluation of the students in each semester for the benefit of the students. Continuous evaluation was done for each of the sub-divisions, namely Organic, Inorganic and Physical Chemistry of the curriculum of Chemistry (H) of Sidho-Kanho-Birsha University, Purulia.

Strategy:

- For the 1st Semester students, the Continuous Assessment -1 (CA-1) is taken after approximately one month of the commencement of the class.
- Usually written examinations are conducted of 10 marks. 10 MCQ type questions are given and students are required to tick the correct option and submit the sheet in stipulated time.

- The students are categorized into ALs, MLs & SLs based on the benchmark set by the department. Students getting less than 6 marks are to be treated as Slow Learners (SLs). Students getting 6-8 marks are treated as Moderate Learners (MLs) and those getting marks between 8-10 are treated as Advanced Learners (ALs).
- Remedial Classes are conducted for SLs, while Tutorial Classes are conducted for Moderate & Advanced Learners.
- After conducting the Remedial and Tutorial Classes for approximately 1 month, another assessment test (CA-2) is taken to assess the improvement of the students. This is done for 1st semester students only.
- The final internal assessment is carried out on the practical of each of Organic, Inorganic and Physical Chemistry as described in the Sidho-Kanho-Birsha University curriculum and the internal marks is submitted to the University portal.
- From 2nd to 6th Semester, only 1 written and 1 practical based Internal Assessment tests are taken.
- It would be relevant to mention here that from the very beginning of the CBCS curriculum, we do not have any Slow Learners as depicted below graphically. Hence, only Tutorial Classes were conducted.

The department maintains complete transparency regarding the evaluation of assessment examinations. After the examination, the question paper is thoroughly discussed in the class and any doubts raised by the students are cleared. Since the department conducts MCQ type examination, the question of unfair or biased evaluation does not arise.

Till date, no complaints, in any form (verbal or written), was received by the department regarding unfair evaluation of Internal Assessment Tests.