

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

In the CBCS Semester system our college has a well planned system of continuous evaluation internally. According to this system the teacher allotted 10 marks for each semester. Of this 10 marks 3 marks specially allotted for the class attendance and 7marks for internal assessment, or tutorials or classroom assessments. Department of Hindi opts for internal examinations, conducted centrally for Programme Courses As each internal examination is conducted semester wise, such general examinations are held twice a year. Apart from this, there is the less-documented classroom assessment on a regular basis, and tutorial / remedial assessments in the classes allotted for mentor mentees.

There is an examination Committee to deal with all Internal Assesment related dissatisfaction or grivences. If there is any complaint or grievance related to examination are dealt with special care. If any grievance is found, proper measures are taken regarding internal Examination. If any student has any grievance regarding internal examinations, she first goes to the departmental Head with her complaint. Normally the departmental Head solves her problem, for all the scripts regarding her examination is in his/her custody. If the Head is unable to solve the problem, she /he writes to the Principal, who calls the Convenor of the Examination subcommittee. They solve her problem. If there is any problem regarding the marks that have been sent to the University, then the Principal acts according to the advice of the Controller of Examinations, and the problem is solved.

After the publication of University Examination result, the students can apply for review or Scrutiny in any number of papers through the university web portal by paying requisite fees. If the student is still unsatisfied, she can apply for a copy of the answer scripts as per RTI act.

The Department of Hindi has also students feedback system where students can submit their grievances.